

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

October 19, 2011

The meeting was called to order at 7:18pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Ryan, Swearingen, Weinert, Whalen. (Absent: Cinke, Fabbri, Toth). Staff: Nehila, Splitt. Guest: Jeff Rollefson. Board Recording Secretary Shari Raven.

MOTION: by Swearingen that the Park Board of Commissioners approve the October 19, 2011 Park Board Meeting Agenda as amended. Move up Agenda Item #9 New Business 2010-2011 Audit to after Item #6 Consent Agenda. Second by Weinert. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Swearingen that the Park Board of Commissioners approve the Consent Agenda to include: Treasurer's Report of 9/30/11, Payroll and Payables Journals from 9/15/11-10/14/11 and the approval of the September 21, 2011 Park Board Meeting Minutes. Second by Whalen. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Jeff Rollefson, auditor from Evans, Marshall and Pease presented the 2010-2011 Audit to Board Members. Staff was very pleased with EMP's efforts and look forward to continuing to work with them. The audit will be approved at the November 16, 2011 Park Board Meeting.

The board reviewed the report of the Executive Director.

Nehila updated the board on several grant projects under development.

Staff is still receiving proposals and estimates for server replacements and monthly maintenance services from numerous firms.

The board reviewed the report of the Deputy Director/Superintendent of Recreation.

Splitt stated the 4th annual Pumpkinfest will take place on Thursday, October 20th from 5:00-7:00pm. The location was changed to the Recreation Building due to the inclement weather.

Splitt, Reginer, and Putkonen will be attending the National Recreation and Park Association's National Conference in Atlanta November 1-4, 2011.

Nehila introduced the newly hired Business Manager, Daniela Trainer-Partipilio. She has 13 years of government and municipal experience in Accounting, Risk Management, Human Resources and Information Technology. The board and staff welcomed her to the team.

Nehila stated the Department of Justice's Standards for Accessible Design takes effect on March 15, 2012. This set of standards will then apply to recreational facilities. The standards require that recreational facility providers/owners have a physical audit performed for all related facilities by March 2012. A Transition Plan to address any identified physical deficiencies from the audit is then created and serves as a guide to make those needed improvements. The benefit of this plan is that it will serve as an annual guide for priority and appropriation levels of needed improvements. The district requested proposals from 5 firms to perform the Audit and develop the transition plan. Of those 5, two provided proposals.

MOTION: by Swearingen to accept PHN's proposal of \$8,640 to provide the ADA Audit and Transition Plan services. Second by Weinert. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Ryan announced the November 2, 2011 Committee of Whole Meeting will be at 7:00pm. The November 16, 2011 Park Board Meeting will be at 7:00pm. preceded by the Tax Levy Hearing.

MOTION: by Swearingen to adjourn at 7:45pm. Second by Weinert. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:45pm.

Gayle Cinke, Secretary
Board of Commissioners