

**GRAYSLAKE COMMUNITY PARK DISTRICT
COMMITTEE OF THE WHOLE**

March 2, 2011

The meeting was called to order at 7:00pm by Vice President Swearingen. Upon roll call the following were:

PRESENT: Commissioners Cinke, Fabbri, Ryan, Swearingen, Toth, Weinert. (Absent: Whalen). Staff: Nehila, Splitt, Torgersen. Guest: Dan Dalziel. Board Recording Secretary Shari Raven.

MOTION: by Cinke that the Park Board of Commissioners approve the March 2, 2011 Committee of the Whole Meeting Agenda as presented. Second by Ryan. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Board Members reviewed the Tooterville Bridge replacement estimates prepared by Dan Dalziel of 3D Design. Dalziel recommends the district choose Contech for the purchase of the prefab bridge unit at a cost of \$28,028 with delivery in 4-6 weeks. Staff would need to bid out the removal of the old bridge and the installation of the new bridge. Legal Council will draft a Resolution to wave the lowest bridge estimate from Excel and go with Contech as the sole source provider because of the shorter delivery time offered by Contech.

Nehila updated the board on the bridge footer and soil conditions. The good news is that the existing spread footer will hold the new, heavier bridge. Since the soil test and concrete calculations are sufficient to hold the new bridge, the board can now proceed with a sole source purchase justification and also award the bridge install bid currently being performed by 3D Design at the March 23, 2011 Board Meeting.

Board Members reviewed the Request for Proposals from several auditors prepared by Business Manager Torgersen. She checked references and qualifications from Evans Marshall and Pease, of Rolling Meadows and Evoy, Kamschulte, Jacobs, and Co. LLP, of Waukegan, IL. The board suggested Torgersen put together her recommendation based on her findings for the March 23, 2011 Park Board Meeting.

Board Members reviewed the updated Personnel Policy Manual Draft. In the document, the different color codes represent the recommended changes. Nehila will provide the final version at the March 23, 2001 Park Board Meeting. Legal council will attend to answer any questions of the board.

The Board reviewed the report of the Executive Director.

The SRACLC Board recently voted to update its Articles of Agreement which include changes to the withdrawal and new member sections that are intended to better define the necessary 13 month withdrawal notice timeline and identifying new member requirements. The proposed changes are going to each parent agency for review.

Nehila will be participating in a local radio program on WRLR 98.3 FM, the first week in April broadcasting from Round Lake Heights, IL. He will be highlighting the park district programs, activities and events.

Nehila is invited to attend the Grayslake Exchange Club Luncheon on March 10, 2011. He will present Park District project updates and be inducted as an Exchangite.

Spitt stated the next upcoming event is Cabin Fever Family Fun Day on Sunday, March 20th at the Recreation Center from 1:00pm-4:00pm. Activities will include: moonwalks, obstacle course, slides, games, story time with characters, face painting, arts and crafts and more.

The Annual Egg Hunt will take place on Saturday, April 16, 2011 beginning at 10:00am at the Recreation Center.

The next regular board meeting will be Wednesday March 23, 2011 at 7:00pm.

MOTION: by Cinke to adjourn at 7:55pm. Second by Ryan. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:55pm.

Gayle Cinke, Secretary
Board of Commissioners