



Grayslake Park District
 240 Commerce Drive
 Grayslake, IL 60030
 Phone: (847) 223-7529
 Fax: (847) 223-6386
www.glpd.com

EMPLOYMENT APPLICATION – 18 YEARS AND UNDER

Grayslake Park District is an Equal Opportunity Employer. Employment with the Park District is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, age, color, sex, religion, veteran status, national origin, sexual orientation, disability or any other legally protected status. Reasonable accommodations to people with disabilities available upon request.

Date of Application: _____

List Specific Position(s) desired:

1. _____
2. _____

Name: _____
Last
First
Middle

Address: _____
Number
Street
City
State
Zip Code

Home Phone: _____ Cell Phone: _____ Email: _____

Have you ever been employed with us before? Yes No If yes, give date: _____

Days and times available to work: Mon. _____ Tue. _____ Wed. _____
 Thur. _____ Fri. _____ Sat. _____ Sun. _____

Date available to start work: _____ Desired hourly wage? _____

Are you legally eligible for employment in this country? Yes No

EDUCATION:

Name of Institution (beginning with high school)	Graduation Date	Degree Major/Minor

WORK EXPERIENCE: (Begin with most current employment)

Employer: _____ Address: _____ Phone: _____

Date Started: _____ Date Left: _____ Starting Wage: _____ Ending Wage: _____

Position: _____

Name & Title of Supervisor: _____ May We Contact: Yes No

Duties: _____

Reason for Leaving: _____

Employer: _____ Address: _____ Phone: _____

Date Started: _____ Date Left: _____ Starting Wage: _____ Ending Wage: _____

Position: _____

Name & Title of Supervisor: _____ May We Contact: Yes No

Duties: _____

Reason for Leaving: _____

REFERENCES:

Name	Phone Number	Relationship

Have you ever been convicted of, or are you currently charged with, any crime or has your driver's license been suspended? Yes No If yes, please explain:_____

The district is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants, and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the district. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job.

NOTE TO APPLICANTS:

DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE ESSENTIAL REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING. YOU MAY OBTAIN A COPY OF THE JOB DESCRIPTION AT THE PARK DISTRICT OFFICE.

Are you capable of performing in a reasonable and safe manner, with or without reasonable accommodation, the essential job duties for the job or position for which you have applied? Yes No

APPLICANT STATEMENT:

I certify that all the information submitted by me on this application is true and complete, and I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and hereby release and waive any claim against the Park District which may allegedly arise from such investigation. I further understand that if any false information, omissions, or misrepresentation are either contained in my application or given during any interview and are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the Park District's rules and regulations, and I agree that my employment is "at-will" and my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Park District's option. I also understand and agree that the terms and condition of my employment may be changed, with or without cause, and with or without notice at any time by the Park District. I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature

Date

FOR OFFICE USE ONLY

Interviewed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Interviewed By _____	Interview Date _____
Hired	<input type="checkbox"/> Yes <input type="checkbox"/> No	Position _____	