

**GRAYSLAKE COMMUNITY PARK DISTRICT  
PARK BOARD MEETING**

February 21, 2018

The meeting was called to order at 7:00pm. by Vice President Kennedy. Upon roll call the following were:

**PRESENT:** Commissioners Kennedy, Larson, Powell, Rodas, Toth. (Absent: Lashbrook, Ryan). Staff: Splitt, Regnier, VanZant. Guest: Lucinda Smetana. Board Recording Secretary Shari Raven.

**MOTION:** by Powell that the Park Board of Commissioners approve the February 21, 2018 Park Board Meeting Agenda as presented. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Kennedy commended Splitt and her staff on receiving a \$1,500 cash award from PDRMA for maintaining its current level A accreditation status for the past 17 years.

Public Comment: Lucinda Smetana asked the board questions regarding the process of becoming a Park Board Commissioner.

**MOTION:** by Larson that the Park Board of Commissioners approve the Consent Agenda to include the Payment of Bills and Payroll from 1-18-18 thru 2-21-18 in the amount of \$272,472.24, the January 17, 2018 Park Board Meeting Minutes and the February 7, 2018 Committee of the Whole Meeting Minutes. Second by Toth. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Board Members discussed the two new Internal and External Social Media Policies. Once approved, the internal policy will be placed into the personnel manual as well as current employees receiving training on the policy and receiving a hard copy and sign off on the policy. The external policy will be placed on the website as well as the Administrative Manual.

**MOTION:** by Powell that the Park Board of Commissioners approve both the Internal and External Social Media Policies as presented. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Board Members discussed the Temporary Illness/Temporary Incapacity Policy. Once approved the policy will be placed in the district's personnel manual and all current employees will receive a copy of the policy and sign off that they understand it.

**MOTION:** by Toth to approve the Park Districts Temporary Illness or Temporary Incapacity Policy as presented. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Larson to approve both Right of Entry Permits for the Hunters Ridge Drainage Project and the Alleghany Road Improvement Project. Second by Powell. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The board reviewed the report of the Executive Director.

Spitt stated the Park District will be the featured presenter at the February Grayslake Chamber of Commerce Luncheon to be held on Thursday February 22<sup>nd</sup>. The district will be promoting their community wide health initiative: Go Grayslake. In addition to that program staff will be presenting benefits of parks and recreation, and why a strong park district is vitally important to community businesses.

The Avon Township Baseball Property Use Agreement has been tabled to the March 7, 2018 Committee of the Whole Meeting.

Spitt reviewed the Lake County Board of Review Decisions-Commercial Property Tax Reductions. Of the eight commercial properties in the district, only 3 of them received assessed value deduction. The owners have 30 days to appeal the decision by the Lake County Board of Review.

Spitt and Regnier met with Mike Ellis and Bill Heinz from the Village on Monday February 12<sup>th</sup>. They presented their thoughts, comments and recommendations for the Gelatin Property.

This year’s IAPD Legislative Conference will be held on Tuesday and Wednesday, April 24 & 25 in Springfield. Board Members will let Spitt know if they will be attending.

The Grays Lake Management Committee Meeting is scheduled to meet at 5:30pm on Wednesday, March 7<sup>th</sup> prior to the Committee of the Whole Meeting.

Board Members are in agreement for staff to submit an RFP for legal counsel fees and services in early spring to be voted on at the annual meeting in May, 2018.

The board reviewed the report of the Superintendent of Recreation.

The 2018 Spring/Summer Camp brochure is scheduled to be delivered to residents the week of February 19<sup>th</sup>. The brochure will include all spring programs as well as all our summer camps.

The recreation staff is accepting applications for summer employment. Positions are very limited due to most of summer staff returning. Interviews will begin the end of February.

Registration for the 2018-2019 school year kicked off on January 30<sup>th</sup> with a lottery for those families currently enrolled in the program. All morning classes have been filled with afternoon opportunities available to families who may be undecided.

Pro Juggler Jason Kollum entertained a crowd of children during the Free Children's Performance on Wednesday, February 7<sup>th</sup>.

Staff is in the initial phase of launching the GO Grayslake campaign. The first target audience has been identified to include the Village and other local agencies such as the library and school districts.

The flashlight egg hunt will be held on Wednesday, March 21<sup>st</sup> at Grayslake Golf Course, this event is for ages 8-10 years and 11-13 years. The annual spring egg hunt will be at Central Park Aquatic Field on Saturday, March 24<sup>th</sup> at 11:00am.

The 2018 Affiliate Contracts have been sent out with the update Severe Weather Policy-Strike Guard Lightning Detection guidelines for Alleghany Park.

Golf Course Staff training will begin in March for CPR, refresher course and food handling safety and a review of the Park District Personnel Policy. Regnier and Perez will be attending a PDRMA workshop regarding Golf Risk Management on February 28<sup>th</sup>.

Upcoming Events:

Earth Day Volunteer Clean Up-April 21st from 11am-2pm at Central Park

Flashlight Egg Hunt-March 21<sup>st</sup> from 7:15-8:15pm at the Grayslake Golf Course

Easter Egg Hunt-March 24<sup>th</sup> from 11:00-11:19am at the Central Park Aquatic Field

The board reviewed the report of the Superintendent of Parks

Vocke stated that Com-Ed has a point of sale rebate program which means you get instant savings on various bulbs. Last week the maintenance staff converted ten light fixtures, four at Alleghany and six at the Rec Center Parking lot. The district received fifty-five dollars for each bulb for a total of \$550 in total savings. Next fiscal year staff will start converting all indoor lights to LED.

The board reviewed the Finance Report and placed the February Treasurer's Report on file for the annual audit.

Kennedy announced the March 7<sup>th</sup> Committee of the Whole Meeting will be at 7:00pm. The March 21, 2018 Park Board Meeting will be at 7:00pm.

**MOTION:** by Larson to go into Executive Session at 7:35pm for the purpose of:

Semi-Annual Review of closed session minutes as per section 206 of IL 120/2 (c) (21).  
Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays.  
Motion passed.

Executive Session 7:35pm.

**MOTION:** by Larson to go out of Executive Session at 7:43pm. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Rodas to go into Regular Session at 7:43pm. Second by Powell. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Rodas to keep all Executive Session minutes closed and destroy all tapes that are older than 18 months. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Toth to adjourn at 7:44pm. Second by Powell. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:44pm.

Ray Larson, Secretary  
Board of Commissioners