

**GRAYSLAKE COMMUNITY PARK DISTRICT  
COMMITTEE OF THE WHOLE**

March 1, 2017

The meeting was called to order at 7:00pm by Vice President Swearingen. Upon roll call the following were:

**PRESENT:** Commissioners Kennedy, Larson, Powell, Rodas, Ryan, Swearingen Toth. Guest: Tony Ficarelli. Kristin Splitt, Deputy Director. Board Recording Secretary Shari Raven.

**MOTION:** by Powell that the Park Board of Commissioners approve the March 1, 2017 Committee of the Whole Meeting Agenda as presented. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No Nays. Motion passed.

Splitt updated Board Members on the changes needed to be made regarding the use of personal emails, FOIA, and cell phone use at Board Meetings. After discussion with legal counsel, it is recommended that all Park Board Members immediately begin to utilize a Park District issued email account for any and all park district related business.

Splitt recommends adding the following two policies to the Board Policy Manual for approval at the March Board Meeting.

1. Board Member who want to utilize email as a form of communication for any and all Park District business should only use a Grayslake Park District issued email account. If board members choose to use a personal or work email account to receive or conduct district business, they understand fully that those email accounts are subject to the highest extent of the FOIA laws.
2. Board Members and all staff may not use cell phones during a public meeting. Cell phones should be kept in their vehicles or in another room during all meetings.

These policies will be approved at the March 15, 2017 Park Board Meeting.

Splitt attended the Lake County Summit of Leaders on February 21<sup>st</sup> at the College of Lake County. This summit is a way to bring together community leaders from all over Lake County and to try and form a partnership for a more welcoming and inclusive community.

The Draft Resolution No.2017-03-01 is a Resolution to support the welcoming and Inclusive Community Pledge and will be brought back for approval at the March Board Meeting. Ryan suggested Splitt research what other districts are doing and report her findings at the March 15, 2017 Park Board Meeting.

Swearingen announced the March 15, 2017 Park Board Meeting will be at 7:00pm. The April 5, 2017 Committee of the Whole Meeting will be at 7:00 PM. The April 19, 2017 Park Board Meeting will be at 7:00.

**MOTION:** by Toth to go into Executive Session at 7:21pm for the purpose of personnel as per section 206 of 5ILCS 120/2 C(1). Second by Larson. Upon roll call all Park Board Members voted "aye" No Nays. Motion passed.

Executive Session 7:22PM.

**MOTION:** by Larson to go out of Executive Session at 7:41pm. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Larson to go into Regular Session at 7:41pm. No Action was taken at this time. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Larson to adjourn at 7:43pm. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:43pm

Ray Larson, Secretary  
Board of Commissioners