

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

September 21, 2016

The meeting was called to order at 7:00pm by Board Secretary Larson. Upon roll call the following were:

PRESENT: Commissioners Kennedy, Larson, Powell, Rodas, Toth. (Absent: Ryan, Swearingen). Staff: Nehila, Partipilo, Splitt. Board Recording Secretary Shari Raven.

MOTION: by Powell that the Park Board of Commissioners approve the September 21, 2016 Park Board Meeting Agenda as presented. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Rodas that the Park Board of Commissioners approve the Consent Agenda to include the Treasurer's Report from 8/31/16, Payment of Bills and Payroll from 8/18/16-9/21/16, the approval of the August 3, 2016 Committee of the Whole Meeting Minutes and the approval of the August 17, 2016 Park Board Meeting Minutes. Second by Toth. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Partipilo summarized the FY 2015/16 annual audit. The district has a clean audit with no deficiencies and no management letter.

MOTION: by Powell that the Park Board of Commissioners approve the Fiscal Year 2015/16 Annual Audit as presented. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Nehila stated the requirements of the Public Act-099-0604 that goes into effect on January 1, 2017 is intended to have a public body approve travel and train expenses and any reimbursements for staff or elected officials and eliminate the coverage of any entertainment expenses.

MOTION: by Toth that the Park Board of Commissioners approve the Chapter 21 of the park district's Administrative Policy Manual which meets the requirements of Public Act 099-0604. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Rodas that the Park Board of Commissioners approve the Travel Expenses for staff to attend the NRPA conference in St. Louis in October, 2016 for \$5,258.70. Second by Toth. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Kennedy that the Park Board of Commissioners update Sections 2.10 (D), (E) and (F) of the Board Policy Manual for competitive bidding from \$20,000 to \$25,000. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Kennedy that the Park Board of Commissioners will hold back the pay request form Elanar Construction for \$53,846.80 for the Meadowview playground project until the items on the punch list have been completed. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The board reviewed the report of the Executive Director.

Nehila stated the IAPD Gala event is Friday, October 21 at Chevy Chase Country Club in Wheeling beginning at 6:30pm. Ken Ryan is scheduled to receive his 15 year service award.

October 8, 2016 is the scheduled date for a parks tour for the board. The tour will last approximately 3 hours beginning at 900 am.

The board reviewed the report of the Deputy Director.

The Golf Course is doing very well. There have been a total of 9,244 rounds of golf to date, which is getting close to the district’s goal of over 10,000 rounds for the year. The golf course will remain open through November weather permitting.

Larson mentioned the October 5, 2016 Committee of the Whole Meeting will be at 7:00pm. The October 19, 2016 Park Board Meeting will be at 7:00pm.

MOTION: by Powell to go into Closed Session at 7:20pm for the purpose of land sale/acquisition as per section 206 of 5ILCS 120/IC (5). Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Executive Session 7:20pm.

MOTION: by Powell to go out of Executive Session at 7:32pm. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Powell to go into Regular Session at 7:32pm. No action from closed session occurred. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Kennedy to adjourn at 7:32pm. Second by Powell. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned 7:32pm.

Ray Larson, Secretary
Board of Commissioners