

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

March 18, 2020

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Larson, Lashbrook, Rodas via phone, Ryan.
(Absent: Kennedy, Toth). Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

Ryan asked for a moment of silence to honor the unexpected passing of Commissioner Tim Powell on March 13, 2020 who was an exemplary member of the Board.

MOTION: by Lashbrook that the Park Board of Commissioners approve the March 18, 2020 Park Board Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve the Consent Agenda to include the Payment of Bills and Payroll from 2/20/20 through 3/18/20 in the amount of \$363,383.92 and approval of the February 19, 2020 Park Board Meeting Minutes. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Lashbrook that the Park Board of Commissioners accept the base bid of \$55,000 with the alternate of \$17,062.50 from Chicagoland Paving at a total contract amount of \$72,062.50 for the Jones Island Parking Lot Renovation Project. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Lashbrook that the Park Board of Commissioners approve the bid from Innovation Landscaping for the Yogi Bear Park Playground Project in the amount of \$88,951.25. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed. Staff anticipates work to begin on this project as soon as possible, pending the weather.

VanZant has prepared a comprehensive Fund Balance Policy that will replace the current section in the Administrative Policy Manual.

MOTION: by Larson that the Park Board of Commissioners adopt the Fund Balance Policy as presented. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The proposed Alcohol and Drug Abuse Policy was presented which was released by PDRMA to address the changes with the recent legalization of Cannabis.

MOTION: by Larson that the Park Board of Commissioners adopt the Alcohol and Drug Abuse Policy as presented. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Each year the district is required to hold a public hearing to review its annual Budget and Appropriation Ordinance outside of a regularly scheduled board meeting. The district traditionally holds the hearing at 6:45pm just before its annual meeting.

MOTION: by Rodas that the Park Board of Commissioners establish a public hearing for the Budget and Appropriation Ordinance for May 20, 2020 at 6:45pm. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The board reviewed the report of the Executive Director.

Splitt provided the most recent information regarding the District’s closure for the COVID-19 health crisis. All district programs, events, and rentals have been suspended until Monday, April 6th. The district admin office/building will be closed until further notice as of 5:00pm. March 16, 2020. All full-time admin staff will work remotely from home. Parks Dept Staff will work in groups of 2 people-only and will continue to service the parks on a limited basis until further notice. This is the direction that all districts in Lake County are moving towards or have already put in place. Splitt will continue to monitor the situation and keep staff, the board and public updated as conditions change. All staff will be available between the hours of 8:30-5:00pm. Monday-Friday.

Consensus among board members was to have maintenance staff work in groups of 2 come into the Rec Building and check pipes, check for vandalism and sanitize and clean the building. In addition they will service the parks on a limited basis.

Splitt told Board Members to fill out and mail in their economic interest statement by May 1st.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated that the date of the Spring Dance Recital and Preschool Registration has been put on hold until further notice.

The maintenance staff has been working on preparing the ballfields for play and grass edging at the parks.

The board reviewed the report of the Business Manager.

VanZant stated the first draft of the Budget will be given at the April 15, 2020 Board Meeting. It will include the same tax extension as last year if we don't receive the 2019 extension in time from the Lake County Treasurer.

Ryan announced the April 15, 2020 Park Board Meeting will be at 7:00pm.

MOTION: by Lashbrook to adjourn at 7:20pm. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:20pm.

Ray Larson, Secretary
Board of Commissioners