

Grayslake Park District
240 Commerce Drive
Grayslake, IL 60030
(847) 223-7529
www.glpd.com



Grayslake Community Park District

Preschool Substitute Teacher (Part-Time)

Job Description:

Summary:

The Grayslake Park District's I Love Learning Preschool is in search of a highly qualified individual to share their talents with our students as a Substitute Preschool Teacher. The Substitute Teacher will fill in during planned vacations and must also have a flexible schedule and be available on short notice. Each classroom has two teachers, so there will always be a full-time teacher present to lead activities.

Under the supervision of the Recreation Supervisor, the Substitute Preschool Teacher is responsible for creating an environment that promotes the social, emotional, cognitive and physical growth of participants in the classes in which he/she subs. The preschool substitute teacher must work in cooperation with co-teachers, Recreation Supervisor, and all other personnel of the Grayslake Park District.

Qualifications:

- Qualified individuals must love working with children, be highly energetic, and a team player
- High School diploma required with college experience in early childhood or related field
- Associates or Bachelor's degree in early childhood education or a related field preferred
- Minimum 2 years of experience working with children ages 3-5 years old
- CPR Certified, or the willingness to obtain certification within the first six months of job
- Must pass a background check

Schedule:

Varies from week to week, must be available during preschool hours: Monday-Friday, 8:15am-3:45pm. Attends Preschool Staff Meetings on the second Tuesday of the month, when available. Substitute teachers are also invited to help with special events, including the Holiday Concert and Art Fair.

Application Deadline:

Open until filled

To Apply:

Please send your resume to Recreation Supervisor Kendra Ring at kring@glpd.com or 240 Commerce Drive, Grayslake, IL 60030.

Questions:

Contact Recreation Supervisor Kendra Ring at kring@glpd.com or (847) 223-7529