

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

November 18, 2020

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Deal, Kennedy, Larson, Lashbrook, Ryan. (Absent: Rodas, Toth). Staff: Splitt, Regnier. (Remote: Van Zant) Board Recording Secretary Shari Raven.

MOTION: by Deal that the Park Board of Commissioners approve the November 18, 2020 Park Board Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve the Consent Agenda to include the Payment of Bills and Payroll from 10-22-20 thru 11-18-20 in the amount of \$654,954.67, approval of the October 21, 2020 Park Board Meeting Minutes and approval of the November 4, 2020 Committee of the Whole Meeting Minutes. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt stated that the district will be levying 4.99% realizing the total collection will be the CPI and any new growth. This year the CPI has been confirmed by Lake County for 2.3%. Last year was 1.9%.

After the levy is filed by the end of the year, the county then sets the tax rate for all taxpayers based on their EAV to establish the formula for the district to receive the tax dollars in the spring. They then can calculate the amount of actual dollars to be received by the district for each tax supported fund. Once the district receives the tax extension amounts from the county, usually in April, we then use these tax dollar amounts to finalize the next fiscal year’s budget.

MOTION: by Lashbrook that the Park Board of Commissioners Adopt Ordinance O2020-2-An Ordinance levying the taxes for the Grayslake Community Park District for 2020. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners adopts the Financial Report for the Fiscal Year ending May 31, 2020 as presented. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays Motion passed.

MOTION: by Deal that the Park Board of Commissioners approve the Treasurer's Report for Fiscal Year ending May 31, 2020 as presented. Second by Kennedy. Upon roll call all Park Board Members voted "aye " No nays. Motion passed.

The Grayslake Bike Share program is moving along. Andrew from Tressler has reviewed the redline copy of the services agreement (after the Village attorney reviewed it) and has suggested a few additional minor clarifications/changes. Currently those changes have been sent to Koloni's attorney and we are waiting for a final copy.

The agreement must be signed by all participants by December 31st for a spring 2021 rollout. Since the Park Board does not meet in December, Splitt would like for the board to approve the district's participation in this 2-year pilot program for an annual cost of \$4,500. In addition, the board can authorize Splitt to sign the final agreement pending final approval from our attorney.

MOTION: by Kennedy that the Park Board of Commissioners approve the Park District to participate in a 2-year pilot bike share program for an annual cost of \$4,500 and to authorize Director Splitt to sign the services agreement with Koloni, Inc. pending attorney approval. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Regnier stated the updates made to the Affiliate Agreement will provide an individualized process for background checks, control access to field usage outside of affiliate season and an increase of rates to offset expenses. Once approved the park district will address the updated content of the Affiliate Agreement with our affiliate groups to discuss the noted changes.

MOTION: by Deal that the Park Board of Commissioners approve the updated Affiliate Group Agreement as presented. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Robert Frank reached out to Splitt recently to inquire if the Park District would have any interest in a possible land donation. The site is a 14-acre piece of land located in the Promenade at the corner of Washington St and Rte. 83, behind Cherry Creek subdivision. After speaking more with Robert, it appears that approximately 3 acres would be used for storm water detention after they develop the adjacent commercial sites, in addition, a large portion of the approximate 14 acres is already impacted by wetlands. Currently the land is being farmed and the seller thought the park district could make a unique trail along the perimeter and along the drainage ditch.

Splitt stated the district currently possesses a total of 39 natural areas within 30 parks and properties totaling 191.5 acres (excluding Grays Lake). Of those 191.5 acres, 34 of them are water-based areas and 108.75 acres are wetland areas.

Consensus from Board Members is to direct Splitt back to Robert Frank that the board is not interested in this donation.

The board reviewed the report of the Executive Director.

Splitt stated that the district is closely monitoring the uptick in Covid Cases that are occurring. All recreation programs are on pause for now. The district continues to offer preschool and the option of virtual classes is the parent's choice. Staff has very strong procedures in place for safety and cleaning as it pertains to the spread of Covid and they have been working.

The Workplace Transparency Act that was signed into law in August 2019 requires all Illinois employers to provide annual sexual harassment prevention training to all of its employees by December 31 and annually thereafter. The district already provided annual training for our harassment policies per PDRMA guidelines but will be conducting a special training on sexual harassment in early December that all staff will be required to attend either in person or virtually.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated that given the uncertainty of what winter will bring, the Winter Guide will be entirely digital. The guide will be posted online November 30 and registration will begin on December 7. The plan is for the guide to be a "living document" that's updated weekly with any changes to class schedules or information such as programs being on pause now until further notice.

In October at the Golf Course, there were 1,508 rounds played. The course will close from December 14, 2020 until February, 2021.

The board reviewed the report of the Superintendent of Parks.

Splitt stated Both Central and Alleghany bathroom and Concession Buildings have been shut down and winterized.

On November 12th, ILM performed a controlled burn of the wetland area located on the Southside of the Golf Course.

The board reviewed the report of the Business Manager.

Upon approval, the Annual Audit will be filed with Lake County and other regulatory agencies. Vermont Systems has completed the conversion to the new Rec Trac 3.1 platform, it is cloud based and fully hosted by Vermont for about the same monthly cost as it was to have Excel Tech maintain the Rec Trac server.

Ryan announced the January 20, 2021 Park Board Meeting will be at 7:00pm.

MOTION: by Larson to adjourn at 7:20 pm. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned 7:20pm.

Ray Larson, Secretary
Board of Commissioners