

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

October 20, 2021

The meeting was called to order at 7:00pm by Vice President Rodas. Upon roll the following were:

PRESENT: Commissioners Deal, Kennedy, Larson, Rodas, Toth. Ryan arrived 7:10pm. (Absent: Lashbrook). Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Kennedy that the Park Board of Commissioners approve the October 20, 2021 Park Board Meeting Agenda as presented. Second by Deal. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Deal that the Park Board of Commissioners approve the Consent Agenda to include the Payment of Bills and Payroll from 09-16-21 thru 10-20-21 in the amount of \$395,922.73, and approval of the September 15, 2021 Park Board Meeting Minutes. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt mentioned in continuing to operate our district in the most transparent way, it was recommended that the board pass a resolution to formally determine the amount of money which it estimates will be levied in 2021, and extended in 2022. The passage of this resolution complies with the requirements of the Truth and Taxation Law.

The resolution outlines a recommended 4.99% increase which is what the district has historically levied in past years. Once this resolution is passed, staff will begin to work on putting the proposed levy and ordinance together which the board will review at the November Committee of the Whole Meeting.

MOTION: by Larson to approve Resolution R21-03 Truth and Taxation Law Resolution. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt stated that every year, IAPD requests each member district to appoint a delegate to represent the district at the annual IAPD Business Meeting. The meeting will be on Saturday, January 29, 2022 at 3:30pm at the conclusion of the annual IAPD State Conference.

MOTION: by Deal that the Park Board of Commissioners appoint Marlon Rodas as the Delegate and Kristin Splitt as the alternate to attend the IAPD Business Meeting. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the bid summary for the Central Park Pickleball Courts project and recommendation from 3D Design. A total of 2 bids were received with Evans & Sons having the low bid. This project is budgeted within the Capital Improvement Fund and the Special Recreation Fund.

MOTION #1 by Larson that the Park Board of Commissioners approve the bid from Evans & Sons for the Central Park Pickleball Courts Project in the amount of \$95,913.35. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION #2 by Larson that the Park Board of Commissioners approve the change order#1 for the Central Park Pickleball Courts project reducing the overall contract price with Evans & Sons from \$95,913.35 to \$88,908.95. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt mentioned that College Trail playground is the next playground on our replacement schedule that needs a complete replacement. The district did receive a \$26,925 grant from Gametime for the purchase of the main play structure.

The district would like to move forward with GameTime’s “turn-key” service, which provides the equipment and installation at state bid pricing, therefore alleviating the requirement to go to sealed bid.

MOTION: by Kennedy that the Park Board of Commissioners approve the College Trail Playground Replacement Project with GameTime/Cunningham Recreation in the amount of \$136,857.89. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt presented the Final Audit Draft from Lauterbach & Amen, LLP for the 2020/2021 Fiscal Year. Tim Gavin from Lauterbach & Amen will be attending the November 3, 2021 Committee of the Whole meeting to review the audit and answer questions from the board.

The board reviewed the report of the Executive Director.

Splitt mentioned the annual IAPD/IPRA State Conference will be held January 27-29 at the Hyatt Regency Chicago. Board Members should let Splitt know if they will attend.

Splitt stated the SRACLC “Virtual” Holiday Tree Festival will be taking place on Wednesday, December 1st from 6:30-7:30pm. This year, SRACLC would like to propose that some projects in Grayslake be the beneficiary of the event since our district and staff have always supported their events. Board Members should let Splitt know if they will attend.

Splitt updated Board Members on the D127 partnership for the Maintenance Facility. She will be meeting with Scott Hezner from Hezner Architects out of Libertyville for a proposal for the preliminary work of a needs assessment, cost estimate and rendering for a new maintenance facility.

In addition to that, School Dist. 127 would like to set up a meeting in November to begin discussion on an intergovernmental agreement.

Splitt recommends that we form a committee for this project that will include her, department head staff and two board members. Commissioners Kennedy and Larson volunteered to be on this committee.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated the Winter Program Guide registration will begin on December 7 and the guide will cover programs running January through March.

Pumpkin Fest returned to Central Park this year with activities taking place on the aquatic fields, walkways, performance pavilion and concession stand area. There were 532 participants attend this year's Pumpkin Fest. The event offered a character path, games, inflatables, hayrides and a costume contest.

PDRMA has developed new software to streamline the review process and to have ease of interaction between the Risk Consultant and Safety Coordinator. All PDRMA agencies have been asked to complete a Slip, Trip and Fall Self-Assessment for major facilities. PDRMA classified our major facilities as the Golf Course and Recreation Center and each facility-self assessment has been submitted.

Facebook exposure is surging and the Park District is on pace to surpass last year's total reach. Fiscal YTD, the Park District has reached more than 250,000 people through Facebook. The Grayslake Golf Course Facebook page is doing very well and on pace to more than double last year's total reach. This growth is due in part to the Tuesday Tip of the Day videos that started in August.

The Golf course hosted Ladies High School Golf teams, Millennial League wrapped up their season, held a 2-cup tournament, fall lessons ended, hosted a fundraiser and our 2022 Pre-Season Pass Special ended this month. The golf course plans to close for the season on Sunday, December 12 with plans to reopen towards the end of February pending the weather.

The board reviewed the report of the Superintendent of Parks

Vocke and his staff set up and tore down the Pumpkin Fest in addition to running 3 hay wagons.

The week of November 1st, the maintenance staff will winterize all the irrigation systems.

The board reviewed the report of the Business Manager.

VanZant stated that September completes one third of the fiscal year and many revenue sources are way above budget and almost back to pre-pandemic levels. 80% of property tax has already been received.

Rodas stated the November 3, 2021 Committee of the Whole will be at 7:00pm. The November 17, 2021 Park Board Meeting will be at 7:00pm.

MOTION: by Kennedy to go into Executive Session at 7:42pm for the purpose of: Semi-Annual Review of Closed Session Minutes as per Section 206 of 5ILCS (c)(21). Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Rodas to go back into Open Session at 7:45pm. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson to release the following closed session minutes: June 16, 2016, June 21, 2017 and February 21, 2018. All other minutes on file will remain closed and all audio recordings older than 18 months can be destroyed. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson to adjourn at 7:46pm. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned 7:46pm.

Ray Larson, Secretary
Board of Commissioners