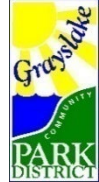


Grayslake Park District  
240 Commerce Drive  
Grayslake, IL 60030  
(847) 223-7529  
[www.glpd.com](http://www.glpd.com)



## **Grayslake Community Park District**

Year Round, Part-time Dance Instructor

### **Job Description:**

#### **Summary:**

Under the direction and supervision of the Dance Director and Recreation Supervisor, the Dance Instructor is responsible for providing a safe and encouraging learning environment whereby a participant can grow in the knowledge of dance. This person will plan, prepare and implement activities suited for children in the program area. This person must show enthusiasm toward the class participants and their parents. This person will show examples of the specific activities and will evaluate the participants to better gauge their skill. The Dance Instructor must remain constantly alert while on duty.

#### **Responsibilities:**

- Responsible for the direct supervision and safety of children
- Know the location of the participants at all times
- Responsible for the leadership of all scheduled classroom activities and events
- Teach, instruct and run activities for participants
- Be knowledgeable of the daily schedule and calendar
- Encourage individuals to participate in group activities
- Work with other staff members as a team
- Act as a role model for young children
- Provide customer service and friendliness to all participants and parents
- Greet the participants by name and parents on a daily basis
- Report any problems to the Dance Director or Recreation Supervisor
- Communicate information to staff members and participants, as needed
- Maintain an approachable appearance and be friendly to participants and parents
- Attend all staff meetings and trainings
- Arrive on time as scheduled and dress appropriately to work
- Assist with set up and clean up

#### **Physical Demands**

The job may entail swimming, climbing, running, crawling, bending, kneeling, and sitting when working/playing with children. Occasionally movement of supplies, equipment, or moving a child is necessary in which case the maximum weight that you are expected to be able to lift is 25 lbs., though typically it will be less than this.

#### **Qualifications:**

The Dance Instructor must have a high school diploma or equivalent. Instructor must have a minimum of 2-3 years of instructional dance experience working with children in the age group of the program. He/she must also possess current American Red Cross First Aid, CPR, and AED Essentials certifications.

The Dance Instructor should have the ability to enforce regulations in a courteous and polite manner and maintain a positive attitude. Must pass a background check.

**Schedule:**

- Flexible hours during the week/daytime, nights and weekends.

**Pay Rate:**

Starting at \$20 - 30 per hour pending qualifications

**Application Deadline:**

Open Until Filled

**To Apply:**

Download an application at [www.glpd.com/employment](http://www.glpd.com/employment)

**Questions:**

Contact Dance Director Meghan Reimers at [mreimers@glpd.com](mailto:mreimers@glpd.com) or call (847) 223-7529