

Grayslake Park District  
240 Commerce Drive  
Grayslake, IL 60030  
(847) 223-7529  
[www.glpd.com](http://www.glpd.com)



## **Grayslake Community Park District**

Inclusion Aide

### **Job Description:**

#### **Summary:**

Under the supervision of the Recreation Supervisor, the Inclusion Aide is responsible for assisting program leaders and participants at recreation programs for individuals with disabilities.

#### **Responsibilities:**

Must be 16 years of age or have a work permit.

- To assist in the set-up, clean up, and organization of SRACLCLC programs.
- To assist the program leader in leading and supervising program participants and activities.
- To arrive at the program location at least 15 minutes before the program is scheduled to begin and be able to stay after the program for clean-up and until all participants are picked up.
- Keep the program leader and Recreation Supervisor informed of any progress, problems, concerns, and suggestions you may have.
- Assist the program leader in evaluating the programs to which you are assigned.
- To adhere to all SRACLCLC policies and procedures.
- To assist participants in active involvement of planned events.
- Be aware of where participants are at all times.
- Immediately notify the Recreation Supervisor of any illness or injury which conflicts with your program assignments.
- To ensure the safe participation of all individuals.
- To assist with feeding and toileting of participants, if required.
- Any other duties assigned by the Recreation Supervisor and/or program leader.
- Participate in SRACLCLC's Risk Management and Safety programs.

#### **Qualifications:**

- Must be over the age of 16, and able to get a work permit if needed.
- Must have strong desire to work with individuals with disabilities.

#### **Pay Rate:**

\$12 per hour

#### **To Apply:**

Download an application at [www.glpd.com/employment/](http://www.glpd.com/employment/)

#### **Questions:**

Contact our main office at (847) 223-7529