

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

March 16, 2022

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Deal, Kennedy, Larson, Rodas, Ryan, Toth.(Absent: Lashbrook.) Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Deal that the Park Board of Commissioners approve the March 16, 2022 Park Board Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Rodas that the Park Board of Commissioners approve the Consent Agenda to include.

- The Payment of Bills and Payroll from 2-17-22 thru 03-16-22 in the amount of \$372,790.25
- Approval of the February 16, 2022 Park Board Meeting Minutes
- Approval of the March 2, 2022 Committee of the Whole Meeting Minutes
- Approval of but not public release of the February 16, 2022 and March 2, 2022 Closed Session Minutes.

Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Each year the district is required to hold a public hearing to review its annual Budget and Appropriation Ordinance outside of a regularly scheduled board meeting. The district traditionally holds the hearing at 6:45pm just before its May Board Meeting. The board must first establish the day and time in order to comply with publication requirements of the hearing.

MOTION: by Larson that the Park Board of Commissioners establish a public hearing for the Budget and Appropriation Ordinance for May 18, 2022 at 6:45pm at the Park District Administrative Building. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve Resolution R22-01 for the Transfer of Fund Balances as presented. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed

MOTION: by Deal that the Park Board of Commissioners approve Resolution R22-02 for the Adoption of the Revised Personnel Manual as presented. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The board reviewed the report of the Executive Director.

Splitt stated that the Round Lake Area Park District Board voted unanimously last week to seek membership into the Special Recreation Association of Central Lake County. The SRACLC board will need to accept their membership thru the adoption of an amendment to the SRACLC’s Articles of Agreement. The SRACLC board will be holding a special meeting on Thursday, April 7th to vote on this amendment. If accepted, Round Lake’s membership would take effect as of May 1st, 2022. Having Round Lake join SRACLC is a big win not only for the organization but for the existing member districts as well.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated that both Summer Camp and Spring Guide are live on the website. Spring registration opened March 8 with web traffic for Spring Guide increased 26% compared to Winter Guide. Staff is working on Summer Programs planning to begin registration May 10th.

The Golf course opened on Monday, March 14th. The course will also launch the Snow Bird Returns Special to run March 15-18 for 10% off a season pass.

Splitt reviewed the Superintendent of Parks Report.

Maintenance staff has been renovating College Trail Playground. The renovation is going smoothly and is on schedule to be completed in the next 2-4 weeks, weather permitting. The contractor has completed the equipment installation and will be finishing the curing and ramp .The next step will be to install the drain inside the playground area and tap into the existing drain located about 60 feet from the playground. After the drain is completed, we will be adding 4”-6” of gravel for drainage. The last step is to add fabric on top of the stone and install about 12” of engineered wood fiber and restore the entire area with the existing dirt on site, seed, and blanket.

The board reviewed the report of the Business Manager.

VanZant stated that most expenses in the budget report are trending at 75% or below except for some timing of annual expenses. These are right in line with fiscal budget.

The office is very busy preparing FY23 budget numbers, renewing the copy machine lease, preparing to onboard new seasonal employees and exploring new ways to use the registration software.

MOTION: by Larson to go into Executive Session at 7:10pm for the purpose of land sale/acquisition as per section 206 of 5 ILCS 120/1 (C) (5). Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Executive Session 7:10pm

MOTION: by Kennedy to go back into Open Session at 7:17pm. Second by Rodas. Upon roll call all Park Board Members voted “aye”. No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve Resolution R22-03, a Resolution Authorizing the Purchase of Certain Real Estate Commonly known at 170 and 190 Commerce Drive, Grayslake, Illinois and Approving the Terms and Authorizing the Execution of a Real Estate Contract in Connection Therewith. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Deal that the Park Board of Commissioners approve the Financing Commitment Letter and Terms from State Bank of the Lakes as presented. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Deal that the Park Board of Commissioners approve Ordinance No: O2022-01, An Ordinance of the Grayslake Community Park District, Lake County, Illinois, authorizing and providing for an Installment Purchase agreement for the purpose paying the cost of purchasing real or personal property, or both, in and for the District and authorizing and providing for the issue of the District’s Debt Certificates, Series 2022 in an aggregate principal amount not to exceed \$2,000,000, evidencing the rights to payment under the Agreement, prescribing the details of the Agreement and Certificate , and providing for the security for and means of payment under the Agreement of the Certificate. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Ryan announced the April 20, 2022 Park Board Meeting will be at 7:00pm

MOTION: by Kennedy to adjourn at 7:26pm. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned 7:26pm

Ray Larson, Secretary
Board of Commissioners