

**GRAYSLAKE COMMUNITY PARK DISTRICT  
PARK BOARD MEETING**

April 20, 2022

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

**PRESENT:** Commissioners Deal, Kennedy, Lashbrook, Ryan. (Absent: Larson, Rodas, Toth). Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

**MOTION:** by Kennedy that the Park Board of Commissioners approve the April 20, 2022 Park Board Meeting Agenda as presented. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

**MOTION:** by Deal that the Park Board of Commissioners approve the Consent Agenda to include:

- The Payment of Bills and Payroll from 3-17-22 thru 04-20-22 in the amount of \$397,034.69
- Approval of the March 16, 2022 Park Board Meeting Minutes
- Approval of but not public release of the March 16, 2022 Closed Session Minutes

Second by Kennedy . Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Splitt presented the draft of the Park Board meeting schedule from June, 2022 through May 2023.

Splitt proposes that we keep the meeting schedules the same as this past fiscal year. The board would hold their regular monthly board meeting on the 3<sup>rd</sup> Wednesday of the month (excluding December) and would schedule 2 Committee of the Whole (COW) meetings in November (tax levy discussion) and May (budget discussion). If additional COW meetings are needed throughout the year, the board can decide to schedule them on an as needed basis through a public notice. This will be brought back to the May 18, 2022 Annual Park Board Meeting for approval.

Board Members reviewed the 1<sup>st</sup> draft of the proposed FY 2022/2023 Budget.

Splitt mentioned that the budget went on public display April 18 at the Admin front office. As per the law, the budget does need to be on public display for 30 days prior to the Budget and Appropriation Hearing which is scheduled for 6:45pm on May 18<sup>th</sup>. Board Members are encouraged to review the Budget and ask Splitt any questions they may have.

Board Members reviewed the final pay request from Game Time for the College Trail Park Playground Replacement Project. The project is complete and Game Time has completed its playground audit/inspection.

**MOTION:** by Kennedy that the Park Board of Commissioners approve the pay request from Game Time for a total of \$52,382.28 for the College Trail Park Playground Project. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the Owner/Architect Agreement for Architectural Services from Hezner Corporation for the renovation of the 170 & 190 Commerce Drive properties. Splitt is recommending that the district move forward with a renovation budget of approximately \$900,000-\$1,000,000, which will include necessary upgrades to the garage/shop area, parking lot/drive expansion, material bins, upgrading the electrical and water service throughout, sewer /sanitary site work, installing fire suppression/sprinkler/alarm system and fencing.

This architectural services agreement includes all design and construction documents including: structural, mechanical, electrical, and plumbing engineering services, all construction related drawings, plans, elevations, details and sections; all bid documents/requirements and construction administration.

**MOTION:** by Deal that the Park Board of Commissioners approve the Architectural Services Agreement from Hezner Corporation for the proposed new improvements and renovations of the 170 & 190 Commerce Drive properties in the amount of \$103576 as presented and pending attorney approval. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No Nays. Motion passed.

Splitt stated that SRACLC is desperate for a new facility to house their administrative offices as their current office space needs extensive repairs and the agency has vastly outgrown their current facility. SRACLC has been looking at different options and properties (to lease or purchase) to see what will fit their needs from a financial aspect as well as square footage aspect.

Within the last 2 days, SRACLC has considered a lease option for office space in Mundelein.

Splitt will keep the Board posted on any new developments.

The board reviewed the report of the Executive Director.

The Grayslake Bike Share Year 2 Launch: The bikes were delivered on Friday, April 15<sup>th</sup>. The Park District's bike locations will be the same as last year, at Central Park and Mill Creek Park. Paul Price will continue to advertise and promote this program through our social media channels and website.

Board Members congratulated staff on receiving the Platinum level recognition through the Grayslake Sustainable Business Program. This is the highest recognition possible and only the fourth business in Grayslake to achieve this. The district will be recognized by the Mayor at an upcoming Village Board meeting and all Park District board and staff are invited.

The Grayslake Greenery Garden Club has offered to donate money towards a tree to be planted in Central Park. The Park District greatly appreciates their donation each year towards a new tree to be planted in one of our parks.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated that Registration for summer programs begins May 10. People are finding the online guide.

The golf course opened on Tuesday, March 15 for the start of the 2022 golf season. Staff sold a combined total of 28 passes; 319 rounds of golf was played.

Upcoming Events:

George Weinert Fishing Derby; Saturday, June 4 from 8-10am at Jones Island Park  
SRACLC Golf Outing at Grayslake Golf Course: Friday June 10 Tee Times 1pm&5pm  
Summer Kick-Off Dance: Tuesday, June 21 from 12-2pm at Jones Island  
Taste of Grayslake: Saturday, June 25 from 3-10pm at Central Park.

Splitt reviewed the Superintendent of Parks report in lieu of Vocke's absence.

The College Trail Playground Renovation-After the drain and stone were completed staff added 160 yards of playground mulch. The weather has been slowing down the process, but if the weather is better for a week, staff can finish up and open the playground to the public.

Central Park bathrooms have been opened to the public. They are working on getting Alleghany's bathrooms open. After a few minor repairs, they have contacted the Health Department to set up the annual water test. As soon as the test comes back within range for the public, we will open the building.

The board reviewed the report of the Business Manager.

VanZant stated that the Tax revenues collected are 95% as expected. Personal Property Replacement Tax Revenue is \$18K more than budgeted. Program fees and charges are at 124% of the budget.

**MOTION:** by Lashbrook to go into Executive Session for the purpose of: Semi-Annual Review of Closed Session Minutes as per Section 206 of 5 ILCS 120/2 ( c )(21).

Second by Deal. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Executive Session 7:33pm.

**MOTION:** by Kennedy to go into Open Session at 7:38pm. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No Nays. Motion passed.

**MOTION:** by Lashbrook to release the following closed Session minutes: March 20, 2019, August 19, 2020 and October 20, 2021. All other minutes on file will remain closed and all audio recordings older than 18 months can be destroyed. Second by Deal. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Ryan announced the May 18, 2022 Annual Park Board Meeting will be at 7:00pm.

**MOTION:** by Kennedy to adjourn at 7:40pm. Second by Lashbrook. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned: 7:40pm.

Ray Larson, Secretary  
Board of Commissioners