



Birthday

PARTY GUIDE



THEMES



Little Tykes / Gym Time Fun

Party guests will have a blast playing with age-appropriate toys and equipment in the Gym!



Shakes & Wiggles

Have a blast playing musical games like The Limbo, Hokey Pokey, Freeze Dance and more!



Sports

Play a variety of your child's favorite sports and games in the Gym!



Nerf

Take your party to the next level with Nerf Blasters. Equipment and ammo will be provided.



Create-A-Party

Have a party idea? Let us know, and we can work together to customize your party!



Gary Kantor Magic

Make your party unique, entertaining and memorable with incredible card tricks and more!



Gary Kantor Balloon Animal

Enjoy making wonderful balloon animals and decorate them with stickers and markers!



Animal Quest Entertainment

Enjoy a wide variety of animals with this one-of-a-kind, interactive party theme!



Splash Pad

Make a splash this summer! Our splash pad rental is perfect for your birthday party!

SPLASH PAD



Located in Central Park (250 Library Lane), the Splash Pad is perfect to rent on a hot summer day! Make your party a day to remember and grab an application today.

In order to process your application, all rental applications must be filled out in full. The waiver must be signed and dated and the deposit must be submitted. Reservations are approved on a first come, first served basis and will not be considered until all the requirements listed above are met. Submitting an application is not a confirmation of the rental. Reservations may be placed in-person, or sent by email to tputkonen@glpd.com. Park District programs have priority in scheduling and fees are subject to change.

Availability:

The Splash Pad will be available for rentals between June 8 and August 13 on Wednesdays and Saturdays from 10:00am - 11:30am. The Splash Pad will be available from 10-11am, with refreshments/gifts at the nearby picnic shelter from 11-11:30am. No reservations will be permitted on June 25, 2022.

Capacity:

Each Splash Pad Birthday rental can accommodate up to 10 children, including the birthday child. Additional children, up to 20 maximum, are \$12 per child.

Ammenities:

The Splash Pad includes multiple fountains and spray features, including overhead water-dumping buckets. All rentals include exclusive private entrance to the Splash Pad, as well as an adjacent picnic area with a shaded shelter that includes two (2) picnic tables.

Central Park also includes: Walking Trails, Ballfields and Open Space, a 9-hole disc golf course, Playgrounds, Fishing Piers, Parking and Restrooms.

Cancellation Policy:

In the event of bad weather, renter may reschedule their rental for another day. Refunds will not be granted unless the Park District closes the Splash Pad during the time of the scheduled rental.



Grayslake Park District

240 Commerce Drive
Grayslake, IL 60030
P: (847) 223-7529 | F: (847) 223-6386

OFFICE USE ONLY	
Date/Time Received:	_____
Staff Initials:	_____
Permit Number:	_____

Children's Birthday Party Reservation Application

Renter Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Emergency/Alternate Contact: _____ Emergency Phone: _____

Birthday Child's Name: _____ Age Turning: _____

Number of people expected to attend: _____

Birthday Party Packages: (please choose one, descriptions listed on back, **no themes available for Splash Pad**). **Parties are for 10 children, including the birthday child.** All Birthday Party Packages include: FREE access for Birthday child, FREE Open Gym Pass for each guest, Party room with tables and chairs for 90 minutes (60 min. activities / 30 min. for cake and gifts), Party supplies (plates, cups, napkins, utensils, tablecloths), and Post-party clean up. Additional children (up to 20 maximum) are \$12 each. Parties with a large number of adults will be charged \$2 per adult.

- | | |
|--|------------------|
| <input type="checkbox"/> Little Tykes / Gym Time Fun Party | \$200R / \$250NR |
| <input type="checkbox"/> Shakes & Wiggles | \$200R / \$250NR |
| <input type="checkbox"/> Sports | \$200R / \$250NR |
| <input type="checkbox"/> Nerf | \$200R / \$250NR |
| <input type="checkbox"/> Create-A-Party | TBD |
| <input type="checkbox"/> Gary Kantor Magic Party | \$300R / \$375NR |
| <input type="checkbox"/> Gary Kantor Balloon Animal Party | \$300R / \$375NR |
| <input type="checkbox"/> Animal Quest Entertainment Party | \$475R / \$500NR |
| <input type="checkbox"/> Splash Pad | \$250R / \$300NR |

Birthday Party Add-ons:

- Additional Guests (\$15 per extra guest, not to exceed max capacity)

How many additional guests: _____ x \$15 = Cost: \$ _____

- Add Time: (\$50 per extra 30 minutes of time - *not available for Splash Pad rentals*)

How many extra minutes: _____ x \$50 = Cost: \$ _____

- Add-A-Theme: (\$TBD per 10 guests. We provide party supplies to match theme. Subject to availability.)

Theme: _____ Cost: \$ _____

Requested Date: _____ Arrival Time: _____ Departure Time: _____

Children's Birthday Party Reservation Application

GRAYSLAKE COMMUNITY PARK DISTRICT INDEMNITY FORM

In consideration of the permission granted by the GRAYSLAKE COMMUNITY PARK DISTRICT, to the undersigned to use the following Park District facilities.

The undersigned, _____, hereby expressly agrees to release, discharge and hold said Park District of Grayslake harmless and to indemnify and to protect said Park District from any claims for damages, whether it be bodily or property, and to defend the Park District from any claim for damages of any nature resulting from the use of said premises, facilities and/or equipment by the undersigned, its agents, representatives, invitees, or other persons whether caused by the negligence of the Park District and its employees or otherwise. The undersigned agrees to reimburse the Park District of any damages to Park District property resulting from stated activity. It is also agreed that NO alcoholic beverages or smoking will be permitted on ParkDistrict property at any time, unless otherwise stated by the Board of Commissioners.

By signing the Birthday Party Reservation Application I, the undersigned, have read and understand the Grayslake Community Park District's Facility Usage Rules, Splash Pad Rental Rules, and the Sever Weather Policy. I take full responsibility as a Permitted User for my group to comply with these policies.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY	
Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO	Theme/Package: _____
Dates Approved: _____	Times Approved: _____
Approved By: _____	Approval Date: _____
Additional Info: _____	

OFFICE USE ONLY	
Certificate of Insurance Received by: _____	Date Recieved: _____
Group: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E	
Deposit: \$ _____	Birthday Fee: \$ _____
Total Paid: \$ _____	Recieved By: _____
Visa / MasterCard / Discover / Amex	Expiration Date: _____
	CVV#: _____
Credit Card Number: _____	
Authorization Signature for Payment: _____	



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Children’s Birthday Party Reservation Application

The Grayslake Park District recognizes the need to make its facilities available to the residents of Grayslake as well as other community organizations. The Park District also recognizes that it has the responsibility to operate the Park District in an efficient and fiscally sound manner. Therefore, the Grayslake Park District adopts the following policies in regards to the use of their facilities for Birthday Parties. Anyone wishing to reserve a Park District facility for a Birthday Party must complete the Birthday Party Reservation Application, and abide by the following guidelines. All applications must be approved by the Grayslake Park District. The availability of any facility is subject to Park District programs/events or community based Park District sponsored/affiliated functions.

In order to ensure a great party experience for all, we ask that you please be aware of the following party guidelines and information.

Residency is determined by whether you pay taxes to the Grayslake Park District. A minimum of 3 weeks notice is required to book a party and reservations are confirmed on a first-come, first-served basis.

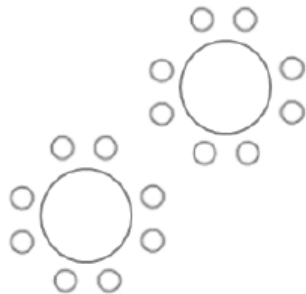
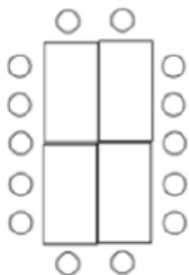
NOTE: There is no smoking or alcohol consumption allowed in/on Park District property.

Indoor Reservation Information:

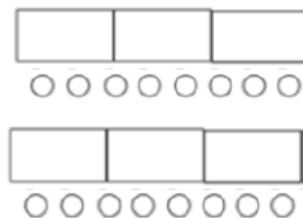
- All indoor parties are held at the Grayslake Park District Recreation Center (240 Commerce Drive, Grayslake).
- Parties are for 10 children, including the birthday child (Premium parties are for 15 children). Additional children are \$12 each. Parties with a large number of adults will be charged \$2 per adult.
- Birthday Parties are 90 minutes in length (60 minutes for activities/30 minutes for refreshments gift opening and clean up). Extended party hours are available for an additional \$40 per half hour.
- The person who books the party must be present at the party and should assist the Party Leader with the general flow of activities, as well as enforce appropriate behavior of party participants.
- The Park District will provide party activities (as designated by party package), one Party Leader, plates, napkins, cups, utensils, cake server/knife, a decorated table for cake and presents, basic party decorations, clipboard with preformatted gift recording sheet and party clean-up. Each guest will also receive a FREE open gym pass to come back and play!
- Birthday Party Renters may provide cake and/or other food and beverage. The Grayslake Park District does not provide cake or other food as part of the party package. No refrigerator/freezer available.

Banquet Style

Conference Style



Classroom Style



Theater Style



Splash Pad Reservation Information:

- All Splash Pad parties are held at the Splash Pad located at Central Park (250 Library Lane, Grayslake).
- **Splash Pad parties are only available June 8-August 13 from 10-11:30am.**
- Parties are for 10 children, including the birthday child. Additional children (up to 20 maximum) are \$12 each. Parties with a large number of adults will be charged \$2 per adult.
- No food or beverage is allowed inside the Splash Pad and renter must comply with all Splash Pad rules.
- Includes the use of the nearby Picnic Shelter, which has two (2) picnic tables.

Payment & Paperwork Information:

- A non-refundable deposit of \$30 is required when submitting a Birthday Party Reservation Application. The deposit will go towards your balance once your requested date is confirmed. Deposits will only be returned if the Park District cannot accommodate the requested date.
- Refunds will not be issued if the actual attendance is less than the paid attendance.
- Full payment for the party is due at least 5 business days prior to your scheduled party or the party will be cancelled.

Party Confirmation:

Reservations are confirmed when the renter receives a copy of the approved application, and when the Policies & Agreement are signed. Turning in an application does not guarantee confirmation, as we must confirm space and staff availability for your requested date.

- After you submit the Birthday Party Reservation Application, the Birthday Party Coordinator will contact you within 5 business days to discuss your request and send over the Birthday Party Reservation Policies & Agreement.
- The Birthday Party Coordinator will contact you 5 days prior to your scheduled party date to confirm details, answer questions, etc.

On Your Party Day:

- Please arrive 15 minutes before the start of your party to meet the Party Leader and review party details.
- Please tell parents/guardians of guests to pick up their children within 10 minutes of when the party ends. Children who are not picked up are the responsibility of the parent who booked the party.
- The Party Leader will notify you when there is 10 minutes left and assist you with packing up gifts and transporting them to the proper vehicles. The Party Leader will take care of cleaning the party area.
- We often have multiple party bookings on any given day, so we ask you please be courteous and have everything out of the party room within ten minutes of the ending time. If the ten-minute time allotment is exceeded, a \$30 overtime charge will be incurred.
- Smoking, alcoholic beverages and controlled substances are prohibited. All rules and regulations of the Grayslake Park District apply to parties held in the facility