



Grayslake Community Park District

Birthday Party Leader (Part Time) Flexible Hours

Job Description:

Summary:

The Grayslake Park District is looking for Birthday Party Leaders! Birthday Party Leaders are responsible for making the birthday parties hosted at the Grayslake Park District go off without a hitch. Birthday Party Leaders set up for birthday parties (tables and chairs), decorate the party room and set-up equipment needed for selected birthday party package activities. Party Leaders also lead guests in the activities, like sports, song and dance, nerf games and more. At the end of each party, party leaders cleanup the party room.

Minimum Requirements:

- Must enjoy working with children
- Must be available to work weekends
- Comfortable leading variety of activities (sports, song and dance, nerf games, etc.)
- Flexible and able to adapt to changing circumstances
- Able to work independently
- Candidates must be 21+ years old
- Physically able to set up and take down tables and chairs
- Must pass a background check

Hourly Rate: Leader: \$20 per hour
Assistant: \$13 per hour

Hours:

Birthday Parties are usually held on nights and weekends at the Recreation Center. Exact days and times vary, depending on requests.

To apply:

Download an application at www.glpd.com/employment .

Questions:

Contact Tracy Putkonen at tputkonen@glpd.com or (847) 223-7529.