

Grayslake Park District
240 Commerce Drive
Grayslake, IL 60030
(847) 223-7529
www.glpd.com



Grayslake Community Park District

Inclusion Aide

Job Description:

Summary:

Under the supervision of the Recreation Supervisor, the Inclusion Aide is responsible for assisting program leaders and participants at recreation programs for individuals with disabilities.

Essential Duties & Responsibilities:

Must be 16 years of age or have a work permit.

- To assist in the set-up, clean up, and organization of SRCLC programs.
- To assist the program leader in leading and supervising program participants and activities.
- To arrive at the program location at least 15 minutes before the program is scheduled to begin and be able to stay after the program for clean-up and until all participants are picked up.
- Keep the program leader and Recreation Supervisor informed of any progress, problems, concerns, and suggestions you may have.
- Assist the program leader in evaluating the programs to which you are assigned.
- To adhere to all SRCLC policies and procedures.
- To assist participants in active involvement of planned events.
- Be aware of where participants are at all times.
- Immediately notify the Recreation Supervisor of any illness or injury which conflicts with your program assignments.
- To ensure the safe participation of all individuals.
- To assist with feeding and toileting of participants, if required.
- Any other duties assigned by the Recreation Supervisor and/or program leader.
- Participate in SRCLC's Risk Management and Safety programs.

Minimum Requirements:

- Must be over the age of 16, and able to get a work permit if needed.
- Must have strong desire to work with individuals with disabilities.

Pay Rate:

\$13 per hour

To Apply:

Download an application at www.glpd.com/employment/

Questions:

Contact our main office at (847) 223-7529