

**GRAYSLAKE COMMUNITY PARK DISTRICT  
PARK BOARD MEETING**

November 16, 2022

The meeting was called to order at 7:12pm by President Ryan. Upon roll call the following were:

**PRESENT:** Commissioners Deal, Kennedy, Larson, Rodas, Ryan, Toth. (Absent: Lashbrook). Staff: Splitt, Regnier, VanZant. Guests: Kristin, Zach, Abbie Cashmore and Liz Wizer. Board Recording Secretary Shari Raven.

**MOTION:** by Deal that the Park Board of Commissioners approve the November 16, 2022 Park Board Meeting Agenda as presented. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays Motion passed.

**MOTION:** by Rodas that the Park Board of Commissioners approve the Consent Agenda to include:

-The Payment of Bills and Payroll from 10-20-22 thru 11-16-22 in the amount of \$574,169.34

-Approval of the October 19, 2022 Park Board Meeting Minutes

-Approval of but not public release of the October 19, 2022 Closed Session Minutes

-Approval of November 2, 2022 Committee of the Whole Meeting Minutes  
Second by Larson. Upon roll call all Park Board Members voted "aye" No nays.  
Motion passed.

The Park Board of Commissioners and staff awarded Kristin Cashmore the prestigious 2022 Friends of the Park Award for her many years of dedicated service to the Park District and the community.

Regnier stated that as a Grayslake resident and business owner of Belle Vie Studio, Kristin has been working collaboratively with the Park District for close to 14 years. Her commitment extends farther than photographing our Preschoolers, Expressions Studio Dancers, Pride and feeder players, it also reaches to free special events for the community. Kristen has captured special life moments with families and their dogs, Daddy Daughter and Mother Son Dances and Santa in the Park. Not only does she preserve these life moments but she provides a number of these photos for no cost to the participants even after she spends hours editing each photo. It is in Kristin's community spirit that has now led her to assist the Park District in creating our newest

holiday event with Grayslake Central High School, Santa and Mrs. Clause visit the Recreation Center.

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Spitt discussed the tax levy and stated that the District is proposing the full 5% increase as restricted by PTELL for our 2022 levy for taxes paid in 2023. As inflation continues to rise the district has experienced large price increases and surcharges across the board on almost all of our expenses. In order for the district to maintain the level of service to the community, this 5% increase is necessary.

After the levy is filed by the end of the year, the county then sets the tax rate for all tax payers based on their EAV to establish the formula for the district to receive the tax dollars in the spring. They then calculate the amount of actual dollars to be received by the district for each tax supported fund. Once the district receives the tax extension amounts from the county, usually in April, we then use these tax dollar amounts to finalize the next fiscal year's budget.

**MOTION:** by Larson that the Park Board of Commissioners adopt Ordinance 02022-3-An Ordinance Levying the taxes for the Grayslake Community Park Distract for 2022. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Kennedy that the Park Board of Commissioners adopt the Annual Financial Report for Fiscal Year ending May 31, 2022 as presented. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Board Members reviewed the pay request #2 from Hezcorp Construction Services for work performed on the construction at 170 Commerce Drive for the new Maintenance facility. This draw represents 23.02% of the full amount of the contract.

**MOTION:** by Toth that the Park Board of Commissioners approve the pay request #2 from Hezcorp Construction Services for a total of \$175,106.20 for the construction project at 170 Commerce Dr. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Every year, IAPD requests each member district to appoint a delegate to represent the district at the annual IAPD Business Meeting. The meeting will be held on Saturday, January 28, 2023 at 3:30p.m. at the Hyatt Regency Chicago at the conclusion of the annual IAPD State Conference. Board Members chose Commissioner Rodas as the Delegate.

**MOTION:** by Larson to appoint Commissioner Rodas to serve as a delegate at the annual IAPD meeting. Second by Deal. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The board reviewed the report of the Executive Director.

The IAPD/IPRA Soaring to New Heights Annual Conference will be held January 26-28 at the Hyatt Regency in Chicago. Early Bird Registration for this conference has begun and ends the beginning of December. Board Members should let Splitt know if they will attend.

Splitt gave an update on the construction at the new Maintenance Facility. Hezcorp Construction is moving along nicely at the building. Construction Meetings are being held every 2 weeks on Tuesday mornings.

Tressler Attorney Fees are increasing their legal hourly fees effective January 1, 2023. There has not been an increase in fees since we switched to Tressler for our legal services in 2018.

The Park District received a commitment from the Village of Grayslake for \$125,000 to be put towards the construction of the inclusive playground addition. The district has secured about 75% of the funding towards the project. We are hopeful that we can secure the remaining 25% or \$90,000 over winter so that construction of this project can begin summer of 2023. Splitt and John Buckner, Director of SRACLC are trying to schedule a face to face meeting with representatives from Northwestern Hospital, Medline, Baxter, the new casino in Waukegan and with a couple of their long-time supporters. In addition, there is a new grant opportunity that was just announced through the Illinois Dept. of Human Services for their capital investment program. Awards range from \$50,000-\$250,000 for capital improvements projects for not for profit human services providers. SRACLC falls into that category.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated that Registration will begin on December 6 and the guide will cover programs running January through March.

Staff has been focused on basketball. A few surrounding Park Districts have been unable to fill their basketball rosters so staff is working to accommodate those nonresidents into our program.

Polar Express will kick off our holiday special events on Sunday, December 4. Santa Visit registration has filled for Saturday December 10. Santa Claus at the Rec Center will be held on Sunday, December 11, this event is in collaboration with Grayslake Central High School PSP program and Kristin Cashmore. This event gives families the opportunity to have a professional photo of their family with Santa & Mrs. Claus while participating in activities for all ages in the gym.

October was a sporadic month for golf; it is the time of the year when the course slows down. End of season meeting will be held in November to recap the season.

Splitt reviewed the Superintendent of Park's report.

Last week, maintenance installed the Solar Lights on concrete columns and all hardware at Alleghany Park Phase II.

Staff has shut down and winterized Central and Alleghany Bathroom/Concession Buildings.

The board reviewed the report of the Business Manager.

VanZant stated that the 2021 Tax Year property tax distributions continue to be received. There is only one more scheduled Property Tax Disbursement in December.

Ryan reminded the board that there is no scheduled meeting in December and announced the January 18, 2023 Park Board Meeting will be at 7:00pm.

**MOTION:** by Larson to adjourn at 7:35pm. Second by Deal. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:35pm.

Ray Larson, Secretary  
Board of Commissioners