

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

January 18, 2023

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioner Deal, Kennedy, Larson, Rodas, Ryan, Toth. (Absent: Lashbrook). Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

MOTION: by Deal that the Park Board of Commissioners approve the January 18, 2023 Park Board Meeting Agenda as presented. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve the Consent Agenda to include:

-The Payment of Bills and Payroll from 11-17-22 thru 01-18-23 in the amount of \$1,511,308.88

-Approval of the November 16, 2022 Park Board Meeting Minutes

-Approval of the IAPD Conference Travel & Training Expense Summary

Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Kennedy that the Park Board of Commissioners approve the pay request #3 from Hezcorp Construction Services for a total of \$305,993.70 for the construction project at 170 Commerce Dr. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Kennedy that the Park Board of Commissioners approve the pay request #4 from Hezcorp Construction Services for a total of \$115,514.15 for the construction project at 170 Commerce Dr. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Kennedy that the Park Board of Commissioners approve Change Orders 1-7 for the new Park Maintenance Facility located at 170 Commerce Dr. in the amount of \$49,273.70. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve Ordinance O2023-01:

An Ordinance partially abating general real estate taxes for certain property for tax years 2022 through 2028, inclusive. (Harger, Inc.) P. I. N. 06-26-404-002. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

The annual Treasurer's Report from fiscal year 2021-2022 has been completed. The Treasurer's report is prepared using the final audited statements and reports. A copy of the report is filed in the Lake County Clerk's Office. The Treasurer's Report is prepared to further the transparency of government entities and will be posted on our website.

MOTION: by Toth that the Park Board of Commissioners approve the Treasurer's Report for Fiscal Year ending May 31, 2022 as presented. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Larson that the Park Board of Commissioners approve the updated bereavement policy with noted changes to the Personnel Policy Manual. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

The board reviewed the report of the Executive Director.

Splitt stated the IAPD/IPRA Annual State Conference will be taking place at the Hyatt Regency Chicago on Thursday-Saturday, January 26-28.

The district received a \$1,500 loss control award for maintaining excellence in our loss prevention efforts from our most recent risk management review. Regnier has done an excellent job with overseeing our risk management, safety committee and the PDRMA required trainings and other requirements.

The district is looking to hire a Full Time Parks Maintenance Laborer Position. The job posting is on the IPRA Job Board as well as on our website. We are hoping to have someone hired and trained in that position by the end of February.

The Park Board has 3 seats open for the April 4th election. Commissioners Ryan and Toth will be running uncontested in this upcoming election. We will have an open seat on the board come May when Katie's term has ended. The board can discuss how best to fill her seat in the coming months.

Splitt gave an Update on Construction at 170 Commerce Drive. At this time, almost all of the major components are complete or near completion except for the installation of the fire alarm system, the fire shutter door and the unit heaters. The heaters were shipped on January 6th and Hezner was still awaiting final permitting for the fire alarm system as well as a ship date on the fire shutter door. Hezner stated that they will be able to narrow down a substantial completion/possible move-in date at the

January 31st meeting. Permitting and the procurement of necessary items is the major reason for the delay in completion.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated the 25th Annual Daddy Daughter Dance will be hosted at Maravel's Banquet Facility on Saturday, January 21. Currently we have 85 young ladies registered to dance the night away with their dads.

Upcoming Events:

GO Grayslake Winter Walk will be in collaboration with the Chamber of Grayslake Skate in the Park on January 14. The Chamber event will take place in Gelatin Park and our GO Grayslake walk will take place in Central Park from 1-2pm.

Mark your Calendars:

Saturday, March 25 is our Annual Easter Egg Hunt hosted at Central Park at 11:00am.

Saturday, June 10 is the 9th Annual Geroge Weinert Fishing Derby at Jones Island from 8:30am to 10:00am.

Saturday, June 24 is the Taste of Grayslake Family Picnic & Fireworks at Central Park from 3pm to 10pm.

The Golf Course and clubhouse are closed until March. We are expecting to offer two season pass sale promotions; New Year's Special to begin January 3 and the second special will be in mid-March once the course is open. Staff will meet in February to discuss tournaments, additional promotions, social media campaigns and course improvements.

Splitt reviewed the Superintendent of Park's report.

For the last month, staff has cleared evasive material, such as Buckthorn from Central Park. All chipped material is being used to re-establish the walking trail throughout the area. As for the Disk Golf course, he has ordered all new tee signs and they will be installed when the clearing is finished. When weather permits, he will remove all the old timbers surrounding the tees and put topsoil around the edges, seed and straw blanket to help the seed germinate. Vocke will budget for new baskets for the upcoming Fiscal year and replace them if approved.

The board reviewed the report of the Business Manager.

VanZant stated seven months into FY23 budget year expenses used should be at 58% as detailed on the Budget. Some line items that are noticeable higher are due to timing of the expenses, i.e.: annual software support, insurance premiums. Fuel costs are running above budgeted amount as well as water and sewer costs due to water rate increases. On the other hand, salt and salt supplies are running 45% under budget for the year.

Ryan announced the February 15, 2023 Park Board Meeting will be at 7:00pm.

MOTION: by Deal to adjourn at 7:27pm. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:27pm.

Ray Larson, Secretary
Board of Commissioners