

**GRAYSLAKE COMMUNITY PARK DISTRICT  
PARK BOARD MEETING**

October 18, 2023

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

**PRESENT:** Commissioners Anderson, Kennedy, Larson, Rodas, Ryan.(Absent: Deal, Toth). Staff: Splitt, Regnier, VanZant. Board Recording Secretary Shari Raven.

**MOTION:** by Kennedy that the Park Board of Commissioners approve the October 18, 2023 Park Board Meeting Agenda as presented. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

**MOTION:** by Larson that the Park Board of Commissioners approve the Consent Agenda to include:

-The Payment of Bills and Payroll from 09-21-23 thru 10-18-23 in the amount of \$866,232.52

-Approval of the September 20, 2023 Park Board Meeting Minutes

Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

**MOTION:** by Larson that the Park Board of Commissioners approve Resolution R23-04 Appointing Janet VanZant as the district’s IMRF Authorized Agent. Second by Rodas. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

In continuing to operate the district in the most transparent way, the board will pass a resolution to formally determine the amount of money which it estimates will be levied in 2023, and extended in 2024. The passage of this resolution complies with the requirements of the Truth in Taxation Law.

The Truth in Taxation Act provides that if the proposed property tax levy, excluding the debt portion, exceeds the prior year’s property tax extension by more than 5% then the District must meet certain public hearing and notice/publication requirements outlined in the act. The District will not reach this limit, and therefore does not require any additional hearings or notices.

The resolution outlines a recommended 5% increase which is what the district has historically levied in past years. Once this resolution is passed, staff will begin to work on putting the proposed levy and ordinance together which the board will review at the November 1, 2023 Committee of the Whole Meeting.

**MOTION:** by Rodas that the Park Board of Commissioners approve Resolution R23-05 Truth in Taxation Law Resolution. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

The Jones Island Playground Project work is complete and Vocke will complete his punch- list walk-thru as well as his playground audit in the next couple of days. The check will be released to GameTime once all punch list items have been completed.

**MOTION:** by Kennedy that the Park Board of Commissioners approve the pay request from GameTime for a total of \$405,908.39 for the Jones Island Inclusive Playground Project. Second by Anderson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Each year the district nominates a community member, community group, volunteer or employee who has provided outstanding service or volunteer work for the district/community for the annual prestigious Friends of the Park Award.

The Park District has been working with SRACLC for over the past-18 months on designing and fundraising for an inclusive playground addition to Jones Island Park. Together, we have raised over \$250,000, for this playground. If it was not for the partnership with SRACLC this inclusive playground would not have become a reality.

This project is just a small portion of the importance of SRACLC to our community. They work every day to provide community based recreational opportunities to individuals with disabilities and their families.

**MOTION:** by Rodas that the Park Board of Commissioners award the 2023 Friends of the Park Award to The Special Recreation Association of Central Lake County. Second by Larson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members received a draft of the Fiscal Year 2022/2023 audit for their review. This will be an agenda item at the November 1, 2023 for further discussion.

The board reviewed the report of the Executive Director.

The annual IAPD/IPRA State Conference will be held January 25-27 at the Hyatt Regency, Chicago. Early Bird Registration for this conference has begun and ends the beginning of December. Board Members should let Splitt know if they can attend.

Splitt and VanZant will be attending the Legal Symposium on Thursday, November 2<sup>nd</sup> in Oak Brook.

SRACLC’S annual Holiday Tree Festival will be held at White Deer Run Golf Club in Vernon Hills on Saturday, November 4<sup>th</sup> from 6:00-9:30 pm. Board Members should let Splitt know if they can attend.

Splitt recently received the plans for the proposed Alleghany Park Bike Path from Village engineers. The plans have been submitted to IDOT for permitting as this bike path crosses over the State right-of-way north of Alleghany Park.

The board reviewed the report of the Superintendent of Recreation.

Registration will begin for winter programs on Tuesday, December 5 and the guide will cover programs running January through March.

Pumpkin Fest in Central Park will be taking place on Thursday, October 19. We will have 500 goodie bags prepared for participants who registered or are walking-up the day of Pumpkin Fest. The event offers a character path, games, inflatables, hayrides and a costume contest. Memory Makers will DJ the evening and MC the costume contest. Sponsorship has been strong for this event and a number of sponsors will set up booths at the event.

Skeleton Egg Hunt for ages 6-12 from 6:45-7:30pm on October 26 at Meadowview Park. The co-hosted Skelton Egg Hunt event with SRACLC participants and families will be held from 5:45-6:30pm on October 26<sup>th</sup> at Meadowview Park.

September was a rainy month at the golf course. The course has been hosting area High School teams and the Millennial League wrapped up their season. The course held the Fall Two-Cups tournament sponsored by Edward Jones. The sponsorship provided the funds to offer a \$50 gift card to be raffled off and allowed the course to give the 28 golfers in attendance a goodie bag.

The board reviewed the report of the Business Manager.

VanZant stated that roughly a 3<sup>rd</sup> (33.33%) of the fiscal year has passed as of the end of September and 84% of the Property Tax revenue has been received.

The audit is nearing an end as the draft financials were received. Staff will review the draft by the end of the week. The auditors are on target to have the audit completed and bound for review at the November 1<sup>st</sup> COW Meeting and approval at the November 15<sup>th</sup> Board Meeting.

**MOTION:** by Larson to go into Executive Session at 7:18pm for the purpose of Semi-Annual Review of Closed Session Minutes as per Section 206 of 5ILCS (C)(21). Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Larson to go into Open Session at 7:20pm. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Kennedy to release the April 19, 2023 closed session minutes. All other minutes on file will remain closed and all audio recordings older than 18 months can be destroyed. Second by Rodas. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Ryan announced the November 1, 2023 Committee of the Whole Meeting will be at 7:00pm and the November 15, 2023 Board Meeting will be at 7:00pm.

**MOTION:** by Rodas to adjourn at 7:21pm. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed

Adjourned 7:21pm.

Ray Larson, Secretary  
Board of Commissioners