

Grayslake Park District
240 Commerce Drive
Grayslake, IL 60030
(847) 223-7529
www.glpd.com



2024 TASTE OF GRAYSLAKE VENDOR APPLICATION

- WHERE:** Grayslake Park District Central Park
258 Briargate St., Grayslake, IL 60030
- WHEN:** Saturday, June 29, 2024 / 3:00-9:30pm
- SET-UP:** **Day of event** - Saturday, June 29, 2024 from 1:00-2:30pm
*All vehicles **MUST** be moved to the vendor parking area by 2:30pm the day of the festival. Necessary inspections will begin prior to opening.*
- DEADLINE:** All application must be submitted by June 14, 2024.
- VENDOR SPACE:** Booth space is limited to a single 10'x10' booth. All items being sold or displayed must be contained in booth space. Come prepared for all types of weather. You must secure your booth in case of windy conditions.
- WEATHER:** The festival will not be cancelled because of rain. This is an outdoor event; be prepared for any type of weather. Tents, canopies and pop-ups must be secured to withstand the weather.
- CONTACT:** Tracy Putkonen - Recreation Supervisor
Phone: (847) 223-7529
Fax: (847) 223-6386
Email: tputkonen@glpd.com
Mailing Address: Grayslake Community Park District
240 Commerce Drive
Grayslake, IL 60030
- APPLICATION CHECKLIST:** Please mail, fax or email the following items for approval:
- Application
 - Payment
 - Affirmation & Liability Release
 - Certificate of Insurance
 - Photo of your booth or any high-quality photos for our website and advertising

KEEP THIS COVER SHEET FOR YOUR INFORMATION

2024 TASTE OF GRAYSLAKE VENDOR APPLICATION

Business Name: _____

Contact Name: _____ Cell #: _____

Street or PO Box: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Nature of goods to be sold: _____

(Please Note: No Glow Items will be allowed for Sale or Giveaway)

Were you a vendor last year/Do you want the same space? _____

Number of vehicles pass (max 2): _____ Anticipated time of set up? _____

Do you have (please circle) Facebook, Instagram. Handle and/or Hashtag: _____

The application deadline is June 14, 2024. Vendor hereby requests permission to display and sell products and/or services listed above. Further, the Grayslake Community Park District reserves the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of vendors selling the same product/item. DO NOT bring items to the festival unless previously approved. On the day of the festival, our standards committee will be monitoring compliance.

I have read, understand and will abide with the Grayslake Community Park District general information, procedures, rates and conditions.

By signing this application, I acknowledge that the festival is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until 8:00pm.

Applicant Signature: _____ Date: _____

Please Print Name: _____

The above named has read and understands the general information, procedures and conditions and seeks admission as a vendor.

The Grayslake Community Park District reserves the right to refuse any application. Submission of this application does not guarantee a space.

2024 TASTE OF GRAYSLAKE VENDOR APPLICATION

_____ 10'x10' Vendor Space \$75.00 =\$ _____

_____ 10'x10' Not-For-Profit \$25.00 =\$ _____

Total Amount Enclosed=\$ _____

PAY BY CHECK: Please make all checks payable to the Grayslake Community Park District.

MAIL TO:

Grayslake Community Park District
Attn: Tracy Putkonen
240 Commerce Drive
Grayslake, IL 60030

PAY BY CREDIT CARD

By supplying the following information, your credit card will be charged for the full fee, as per your application, upon your acceptance as a Vendor at the Taste of Grayslake on Saturday, June 29, 2024.

Business Name: _____

Contact Person: _____ Contact Email: _____

Please Circle: Visa MasterCard Discover AMX

Name on the Credit Card: _____

Card # _____ Exp. Date: _____

Security Number: _____

Billing Address of Credit Card: _____

Phone Number: _____

Authorized Signature: _____

If you are not accepted for the festival your payment will be returned by June 17, 2024.

AFFIRMATION & LIABILITY RELEASE

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the 2024 Taste of Grayslake, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that the Grayslake Community Park District located in Grayslake Illinois, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the 2024 Taste of Grayslake Festival that may result in injury, death or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in the event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, weather foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital, and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release 2024 Taste of Grayslake Festival and The Grayslake Community Park District, their members, directors and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

Photo Release: The Grayslake Community Park District uses pictures and videos of events to publicize recreation opportunities. If you do not want a picture taken at the event, please tell our photographer.

Have you ever been convicted of or found to be a child sex offender? Yes ___ No ___

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering online or via fax, my online or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Company Name

Signature of Participant

Date

Print Name

**GRAYSLAKE PARK DISTRICT
VENDOR AGREEMENT**

- I. It is the intention of the Grayslake Park District, to create a Vendor Agreement with _____.
- A. The vendor acknowledges and agrees that he/she is not entitled to any benefits or protections afforded employees of the park district nor bound by any obligations of employees of the park district.
- B. The vendor agrees not to hold him/herself out as an employee of the park district to members of the public.
- C. The vendor acknowledges and agrees that he/she is solely responsible to pay all applicable federal, state and local income and withholding tax obligations or contributions imposed by social security, unemployment insurance and worker's compensation insurance on behalf of the vendor and those employees, if any, employed by him/her.
- II. A. Services to be performed by vendor include:
Vendor at the Taste of Grayslake
- B. Results to be achieved by vendor include:
Vendor at the Taste of Grayslake
- C. Days and hours of work to be performed by vendor include:
Saturday, June 29, 2024 3-8pm
- D. Location of event to be performed by vendor include(s):
Central Park Grayslake
- E. The vendors other responsibilities include:
Responsible for setting up own tent, tables, chair and product in area given at the event.
- III. The vendor shall at all times have sole control over the manner, means and methods of performing the work/services required by the contract according to his/her own independent judgment, and is solely responsible for the direction of his/her employees and agents. The vendor acknowledges and agrees that he/she will devote such times as is necessary to produce the contracted for results.
- IV. The duration of this independent vendor agreement will be:
June 29, 2024
- V. A. Method of payment:
See page 3 for fees
- B. The park district will report payments to an individual of \$600 or more to the IRS on Form 1099-Misc. The contractor will provide to the park district a social security number for any individual receiving payment.
- C. The contractor will provide a Federal Employer Identification Number to the park district.

- VI. The vendor acknowledges and agrees that he/she is responsible for all expenses, including the provision of equipment and materials related to provision of the vendor for results, unless otherwise specific and explained.
- VII. The vendor acknowledges and agrees that he/she is solely responsible for his/her employees/agents actions in performing the work/services.
- VIII. The Grayslake Park District agrees to waive its general liability and/or workers' compensation insurance requirements ordinarily required of vendors. Vendor fully understands and agrees that, as noted in Section 1A above, vendor shall not be entitled to any benefits or protection afforded employees of the Grayslake Park District, irrespective as to whether or not vendor elects to maintain general liability and /or workers' compensation insurance to protect vendor. Vendor further understands that, if applicable, the waiver of the workers' compensation insurance requirements does not extend to any workers' compensation insurance that vendor must maintain under state law, for any vendor employee.
- IX. All insurance coverage provided by the contractor shall be primary coverage as to the park district. Any insurance or self-insurance maintained by the park district shall be excess of the contractor's insurance and shall not contribute with it.
- X. The park district, its officers, agents and employees are to be covered and named as additional insureds under the General Liability coverage and shall contain no special limitation on the scope of protection afforded to the additional insureds. The policy and/or coverage shall also contain a "contractual liability" clause.
- XI. Said insurance policies shall not be canceled or amended without 30 days prior written notice having been given to the park district. Such cancellation shall be grounds for the park district to immediately cancel this Agreement.
- XII. To the extent permitted by law, the vendor shall indemnify, save, defend and hold harmless the park district, including its officers, officials, agents, volunteers and employees, (hereinafter collectively referred to as "district") from and against any and all liabilities, obligations, claims, damages, penalties, cause of actions, costs and expenses (including reasonable attorney and paralegal fees) which the district may become obligated by reason of any accident, bodily injury, or death of persons, civil or constitutional rights violation, or loss or damage to tangible property, arising directly or indirectly in connection with, or under, or as a result of this Agreement.
- XIII. The contractor acknowledges and agrees that he/she will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, park district or any other governmental unit or regulatory body or court.

XIV. The park district may terminate this contractual agreement in the event of contract breach or (when applicable) if the program did not meet the minimum number of participants. The contractor shall have financial responsibility to the park district for reasonable costs incurred by the park district including the cost of obtaining replacement services.

XV. Vendor represents and warrants that vendor has the skills and knowledge necessary to perform the Services in a safe, proper, efficient, thorough and satisfactory manner and understands that Park District is relying on such representation in contracting with Contractor for the Services.

XVI. This Contract constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings either oral or written of the Parties in connection therewith. No modification of this Contract shall be effective unless made in writing, signed by both Parties and dated after the date hereof. This Contract is non-assignable by vendor.

XVII. Other items:

Authorized Signature of Contractor
Date:_____

Authorized Signature of Park district
Date:_____

Signature of Superintendent of Recreation

Date:_____

