

**GRAYSLAKE COMMUNITY PARK DISTRICT
PARK BOARD MEETING**

January 17, 2024

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

PRESENT: Commissioners Anderson, Deal, Kennedy, Larson, Ryan. (Absent: Rodas, Toth). Staff: Regnier, Van Zant. (Absent: Splitt). Board Recording Secretary Shari Raven.

MOTION: by Kennedy that the Park Board of Commissioners approve the January 17, 2024 Park Board Meeting Agenda as presented. Second by Larson. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

MOTION: by Deal that the Park Board of Commissioners approve the Consent Agenda to include:

- The Payment of Bills and Payroll from 11-16-23 thru 1-17-24 in the amount of \$1,233,285.78
- Approval of the November 15, 2023 Park Board Meeting Minutes
- Approval of the IAPD Conference Travel & Training Expense Summary

Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Commissioner Deal serves on the Village's Economic Development Commission. The elected officials discussed drafting an agreement for cooperation regarding certain nonresidential developments and economic incentives. At the request of Commissioner Deal, the draft agreement has been sent to the Park District's attorney for review and opinion. Deal will keep board members updated going forward.

Regnier reviewed the Director's Report in lieu of Splitt's absence.

The district will be sending staff and board members to attend the IAPD/IPRA Annual State Conference which will be taking place at the Hyatt Regency Chicago on Thursday-Saturday, January 25-27.

The IAPD Joint Legislative Committee is hosting its annual legislative breakfast program on Friday, February 23 at 8:00a.m. at the Vernon Hills Park District. Board Members should let Splitt know if they will attend.

Splitt reminded Board Members they need to fill out their Statement of Economic Interest no later than May 1.

The district received its third and final \$500 loss control award for a total of \$1,500 for maintaining excellence in our loss prevention and safety efforts. Regnier has done an excellent job with overseeing our risk management, safety committee and completing the required tasks given to our district from PDRMA, which included a slip, trip and fall assessment throughout the district, identifying and creating safety goals and completing the required staff trainings.

Spitt and VanZant will be meeting later this month to put together a timeline for the development of the FY 2024-2025 budget. Budget work will begin next month.

The board reviewed the report of the Superintendent of Recreation.

Regnier stated the Summer Camp Program Guide is in development and will be posted online on February 6. Staff are currently working on Spring programming since that program guide will be online as of March 5.

The 26th Annual Daddy Daughter Dance will be hosted at Maravela's Banquet Facility on Saturday, January 20. Currently we have 140 young ladies registered to dance the night away with their dads.

Preschool staff hosted their annual Open House for new families to take the opportunity to view classrooms, meet our teachers and ask questions. Open House was held on January 16th and 17th for families to attend. Lottery registration for the 2024/2025 school year will be held January 30 with priority lottery registration for families currently enrolled in our preschool.

Job applications have begun to filter in for summer employment which means that staff will begin the interviewing process late February and if all goes as planned summer positions will be filled by mid-March.

In the Marketing department, December was a great month. Our Winter Program Guide went live December 5th and registration has been busy since. Our website page views were up 90% compared to November. Our Facebook reach was up 21% and our Instagram reach was up as well. Our Summer Camps Program Guide is available to view on January 30 and registration will open February 6.

2024 Special Events:

Saturday, March 23 is our Annual Easter Egg Hunt hosted at GCHS Stadium from 1 to 1:15pm.
Saturday, June 8 will be the 10th Annual George Weinert Fishing Derby at Jones Island from 8:30 to 10 am.

Saturday, June 29 is the Taste of Grayslake Family Picnic & Fireworks at Central Park from 3 to 10pm.

Thursday, October 24 will be Pumpkin Fest on the Aquatic side of Central Park from 5 to 7pm.

The Golf Course and Clubhouse are closed until March. We offered two options for discounted season pass promotions; New Year's Special and Snowbird Special will be in mid-March once the course is open. The 2024 New Year promotion resulted in 24 season passes sold.

The board reviewed the report of the Assistant Superintendent of Parks & Facilities Brett Muhr.

-Our parks department has recently installed six new (non memorial) benches at Mill Creek and Chesapeake Farms

-At Hunters Ridge Park, the Timbers around the picnic pads (which hold the limestone) were beginning to heave and rot due to the conditions. Our crew has replaced two full pads and plan to complete the other two in the near future.

-We have removed 7 Box Elder trees along the stretch of Haryan trail.

-While the golf course is closed for the season, this makes for a great time to do overall maintenance and improvements to the course. Rutillio has replaced the entire section of split-rail around the garage and in many other sections around the course as well.

-We also have three new awnings installed over the entrances to the clubhouse.

-We had Veterans flooring come out to add multiple layers of Water-based Polyurethane to help protect the floors in the dance studio.

-In between our more extensive projects, our trim crew continues to clear wooded areas around our parks and trails. They have completed Brittany Park, Antler Park, Union Square Park, Doolittle, behind the yellow garage (Jones Island), and they are currently working on the Haryan Pond side.

The board reviewed the report of the Business Manager.

W2's and 1099's are going out the last week in January. Next month the Business Office will begin working on the new budget for FY25. Reports will be handed out to department heads to plan for next year's spending.

Ryan announced the February 21, 2024 Park Board Meeting will be at 7:00pm.

MOTION: by Deal to adjourn at 7:15pm. Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Adjourned 7:15pm.

Ray Larson, Secretary
Board of Commissioners