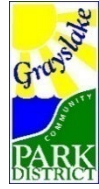


Grayslake Park District
240 Commerce Drive
Grayslake, IL 60030
(847) 223-7529
www.glpd.com



Grayslake Community Park District

Golf Camp Counselor

Description:

Under the direction and supervision of the Golf Manager and Superintendent of Recreation, the Golf Camp Counselor is responsible for the direct supervision of program participants and the planning and implementation of age-appropriate golf activities. Counselors are expected to lead children in a variety of golf activities and to provide a safe and enjoyable experience to all participants.

Essential Duties & Responsibilities:

- Responsible for the direct supervision and safety of children
- Know the location of the participants at all times
- Responsible for the leadership of all scheduled golf activities and events
- Participate in planning activities for participants
- Teach, instruct and run activities for participants
- Be knowledgeable of the daily schedule and calendar
- Encourage individuals to participate in group activities
- Work with other staff members as a team
- Act as a role model for young children
- Provide customer service and friendliness to all participants and parents
- Greet the campers by name and parents on a daily basis
- Report any problems to the Golf Manager
- Communicate information to staff members and participants, as needed
- Maintain an approachable golf appearance
- Attend all staff meetings and trainings
- Arrive on time as scheduled and dress appropriately to work
- Assist with set up and clean up

Additional Duties and Responsibilities:

- Be knowledgeable of phone locations and the telephone numbers for the police, fire and paramedics
- Perform related work as required by Golf Manager and Superintendent of Recreation

Physical Demands:

The job may entail swimming, climbing, running, crawling, bending, kneeling, and sitting when working/interacting with children. Occasionally movement of supplies, equipment, or moving a child is necessary in which case the maximum weight that you are expected to be able to lift is 25 lbs., though typically it will be less than this.

Minimum Requirements:

- Experience: Individuals must be 16 years or older (by June 1, 2024) and have experience working with children
- Education: A basic knowledge of children's needs as they relate to a golf camp setting
- Skills: Knowledge of age characteristics and appropriate golf abilities for children, ability to lead, participate and organize children in a variety of recreation activities; maturity, good judgment and leadership ability
- Certifications: First Aid, CPR and AED certification is required or willingness to obtain within 2 weeks. Certification classes are offered by the Park District.
- Competencies: The ability to learn new skills and lead activities in an outdoor golf course setting. Ability to work with others.
- Must pass a background check

Schedule:

- Must be available mid-May through beginning of August
- Tuesday & Thursday, 7:45am -12:30pm

Wages:

\$15- \$17.50 per hour pending qualifications

Application Deadline:

May 13, 2024

To Apply:

Download an application at www.glpd.com/employment

Questions:

Contact Superintendent of Recreation Shelly Regnier at sregnier@glpd.com or call (847) 223-7529