

**GRAYSLAKE COMMUNITY PARK DISTRICT  
PARK BOARD MEETING**

May 21, 2025

The meeting was called to order at 7:00pm by President Ryan. Upon roll call the following were:

**PRESENT:** Commissioners Anderson, Deal, Kennedy, Larson, Rodas, Ryan, Toth. Staff: Splitt, Regnier, VanZant, Muhr. Board Recording Secretary Shari Raven.

**MOTION:** by Kennedy that the Park Board of Commissioners approve the May 21, 2025 Park Board Meeting Agenda as presented. Second by Toth. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

**MOTION:** by Deal that the Park Board of Commissioners approve the Consent Agenda to include:

- The Payment of Bills and Payroll from 04-17-25 thru 05-21-25 in the amount of \$467,140.11
- Approval of the April 16, 2025 Park Board Meeting Minutes
- Approval of but not public release of April 16, 2025 Closed Session Minutes
- Approval of May 7, 2025 Committee of the Whole Meeting Minutes

Second by Kennedy. Upon roll call all Park Board Members voted "aye" No nays. Motion passed.

Board Members reviewed Draft resolution R25-03, Transfer of Funds from the Recreation Fund to the following:

1. \$32,000 to the Debt Service Fund
2. \$150,000 to the Capital Improvement Fund

The transfer of the \$32,000 to the Debt Service Fund is needed to temporarily bring this fund into a positive balance. Property taxes used to pay off our Series B bond are collected in arrears-meaning the taxes levied in one year are not received until the following year.

The transfer of \$150,000 into the Capital Improvement fund will help cover larger capital projects and purchases planned for the near future.

**MOTION:** by Kennedy that the Park Board of Commissioners approve Resolution R25-03 for the Transfer of Funds as presented. Second by Rodas. Upon roll call all park Board Members voted "aye" No nays. Motion passed.

Board Members reviewed the updated use agreement for the Avon Township Baseball Park. This property has shared ownership between the Grayslake Park District, Round Lake Area Park District and Avon Township.

The proposed agreement will be a 3-year agreement. The district will continue to monitor the registration numbers and the unfortunate decline of baseball and softball at this facility. If needed, other amenities and/or sports fields can be developed at this park as a means to produce some revenue (rentals) to put back to this facility. Any changes in the coming years will be brought before the board for approval.

**MOTION:** by Rodas that the Park Board of Commissioners approve the updated 3-Year Property Use Agreement with Avon Township Baseball as presented. Second by Anderson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the final pay request from Chicagoland Paving Contractors, Inc. for the Cambridge Park Courts Renovation Project. Staff has been holding this payment from back in January until all of the work was completed on the punch list. Those items have been completed and the remaining amount of the contract can now be released. Terra Engineering has approved this pay request.

**MOTION:** by Rodas that the Park Board of Commissioners approve the final pay request from Chicagoland Paving Contractors, Inc. for a total of \$19,235.90 for the Cambridge Park Tennis and Basketball Court Renovation Project. Second by Kennedy. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Board Members reviewed the Pay request #1, Alleghany Park Courts Renovation Project. The project is about a 1/3 of the way complete. The remaining contract will be paid out in the next fiscal year’s budget once complete. Splitt has received a Waiver of Lien to date as well as all certified payrolls. Terra Engineering has approved this pay request. The district is holding a 10% retention until the project is complete.

**MOTION:** by Deal that the Park Board of Commissioners approve the pay request #1 Chicago Paving Contractors, Inc. for a total of \$82,726.24 for the Alleghany Park Tennis and Basketball Court Renovation Project. Second by Toth. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

**MOTION:** by Larson to adjourn at 7:06pm. Second by Anderson. Upon roll call all Park Board Members voted “aye” No nays. Motion passed.

Adjourned 7:06pm.

Ray Larson, Secretary  
Board of Commissioners