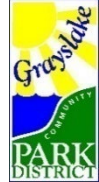


Grayslake Park District
240 Commerce Drive
Grayslake, IL 60030
(847) 223-7529
www.glpd.com



Grayslake Community Park District

Seasonal Park Laborer

Job Description:

SUMMARY

The Seasonal Park Laborer performs routine landscape maintenance work, trash removal and park and outdoor space cleaning, maintenance and beautification work. Responsible for the care of turf, ornamentals, trees, sports fields, general park upkeep, skilled and semi-skilled tasks, and any other task assigned by the supervisor. This is a part-time, seasonal nonexempt hourly position that may include working evenings, weekends and holidays.

IMMEDIATE SUPERVISOR:

The Park Maintenance Laborer will report directly to the Superintendent of Facilities and Parks or Parks Foreman.

SCHEDULE:

Monday through Friday from 7am to 3:30pm with occasional weekend and overtime. Hours/Days may vary.

RATE:

Starting at \$15 - \$17 per hour, depending on experience

Application Deadline:

Until position is filled

To Apply:

Contact Superintendent of Parks Brett Muhr at (847) 223-7440 or send your resume to bmuhr@glpd.com.

QUALIFICATIONS

- CPR / AED Certified, or willingness to obtain certification within the first 30 days of employment.
- Must be able to lift 50lbs.
- Valid Illinois Driver's License
- Must be 18 years of age to operate power equipment / drive agency trucks.
- Experience in park, recreation, facility, or general landscape maintenance.
- Ability to read, write, and follow verbal and written directions with little or no direct supervision.
- Successful criminal background check must be completed prior to start date.

ESSENTIAL FUNCTIONS

- Attendance at work site required each scheduled day.
- Performs mowing and trimming of turf areas with tractors and small mowers
- Performs routine and preventive maintenance on park grounds and facilities.
- Landscape work: Planting and trimming trees and shrubs
- Assists with seasonal operations and special projects.
- General building maintenance such as cleaning and assisting full time employees in repairs
- Trash removal such as picking up grounds and emptying trash containers
- Maintains effective two-way communication with immediate supervisors about park conditions.
- Communicates professionally with coworkers and with the public.
- Effectively and safely operates all necessary equipment.
- Wears personal protective equipment for job function when needed.
- Must be able to work weekends and special events as needed
- Performs the job safely and in compliance with District, policies, procedures, work and safety rules and the personnel policy manual

MARGINAL FUNCTIONS

- Assist staff in the performance of their duties
- Assist staff with completion of work orders and special events
- Attend staff meetings and in-service trainings
- Perform other duties as assigned

PHYSICAL CONSIDERATIONS

- Must be able to perform manual labor with varying degrees of physical exertion
- May frequently be required to stand for long periods of time (2-3 hours).
- May frequently be required to use hands and/or fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms
- May frequently be required to climb or balance, stoop, kneel, crouch or crawl
- Must be able to handle average to heavy weight materials, maximum weight 50 pounds without assistance. Over 50 pounds with assistance.
- May be in awkward or difficult positions resulting in physical fatigue
- Must have specific vision abilities required for this job: close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

PSYCHOLOGICAL CONSIDERATIONS

- Work Independently
- Work Effectively under stress of deadlines and complaints
- Work Cooperatively with fellow staff, general public, contractors, vendors, community groups, and media in a proper manner

ENVIRONMENTAL CONSIDERATIONS

- Exposure to all weather conditions

COGNITIVE CONSIDERATIONS

- Responsible, with good communication skills, able to take directions and handle all tasks and equipment safely and with sound judgment.